

Student Access Office

Equal Opportunity and Notice of Nondiscrimination

Adelphi University is committed to extending equal opportunity in employment and educational programs and activities to all qualified individuals and does not discriminate on the basis of race, religion, age, color, creed, sex, marital status, sexual orientation, ethnicity, national origin, disability, genetic predisposition or carrier status, veteran status, status as a disabled or Vietnam-era veteran, gender expression, or any other basis protected by applicable local, state or federal laws. Adelphi University does not discriminate on the basis of sex or gender in any education program or activity it operates as required by Title IX. All questions regarding Title IX should be referred to the Title IX Coordinator and Director of Equity and Compliance Renaire Frierson, Room 207, Levermore Hall, **516.877.4819**, titleix@adelphi.edu. The discrimination coordinator for student concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Rosemary Garabedian, Director of the Student Access Office, Post Hall, **516.877.3145**, sao@adelphi.edu; the discrimination coordinator for employee concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Jane Fisher, Director of Employment, Employee and Labor Relations, Room 203, Levermore Hall, **516.877.3222**; the coordinator of Title VII and the affirmative action officer is Cindy Donnelly, Chief Human Resources Officer, Room 203, Levermore Hall, **516.877.3268**.

Student Access Office

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For more information about Adelphi's Student Access Office, visit [**adelphi.edu/sao**](http://adelphi.edu/sao).

Student Access Office

Providing support and equal access for students with disabilities



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Introduction

The Student Access Office (SAO) assists students with disabilities in accessing the variety of resources available at Adelphi University. The office ensures that students with disabilities have equal access to all aspects of University life.

SAO provides cost-free assistance to Adelphi students with documented disabilities, including, but not limited to, neurodevelopmental, sensory, mental health and physical. Support services ensure equal access to Adelphi's educational programs through assistance, advocacy and reasonable accommodations.

In addition, SAO fosters independence and self-advocacy, and serves as a liaison and resource to members of the Adelphi community regarding disability issues. The office is instrumental in identifying access issues and barrier removal in both our physical and academic environments. SAO also fosters a greater awareness and appreciation of issues of concern to students with disabilities.

How to Receive Accommodations

Adelphi students seeking reasonable accommodations must complete a Petition for Reasonable Accommodations and Academic Adjustments form and a Consent for Release of Information form. In addition, they must submit recent, valid documentation of the disability, provided by a qualified medical or other licensed professional. The initial request forms are available at the Student Access Office and online at adelphi.edu/sao.

Once the completed forms are received, the director of the Student Access Office reviews the documentation and consults with others on and/or off campus, as necessary.

All requests for reasonable accommodations and supporting documentation provided to the Student Access Office are confidential.



Available Services

The Student Access Office is committed to designing individual, specific, reasonable accommodations according to documented need. At the same time, SAO preserves Adelphi's high standard of academic expectations and performance.

Reasonable accommodations include, but are not limited to, extended time for testing, screen reader for exams, note-taking services for lecture-based courses, reasonable flexibility in attendance, accessible classrooms/facilities and priority registration.

Assistive technology software programs are available for student use on computers located in the Student Access Office and Swirbul Library. In addition, arrangements for accessible residence hall facilities, accessible classrooms and accessible parking permits are made through the office.

Disability Rights

Section 504 of the federal Rehabilitation Act of 1973 provides that no "otherwise qualified" individual with a disability shall, solely by reason of his or her disability, be "excluded from, denied the benefits of, or subjected to discrimination under any program or activity that received Federal financial assistance." Similarly, Title II of the Americans with Disabilities Act of 1990 ensures equal programmatic and curricular access to students with disabilities at colleges and universities.

The Student Access Office is a vital campus resource that provides assistance to and advocacy for individual students, as well as outreach and education for the campus community. The office is dedicated to providing quality services, support and equal access to persons with disabilities.

