



Student Access Office
Post Hall, 107
P.O. Box 701
1 South Avenue
Garden City, NY 11530

Reasonable Extension of Assignment Deadline Request Form

This form is intended only for use by students already registered with the Student Access Office that have been approved for consideration of this accommodation. Please completely fill out and submit the form below. You will receive an email from the Director of the Student Access Office (SAO) indicating whether your extension request can be granted.

Name:

Student I.D. #:

Name of Course you are requesting extension of assignment deadline:

Professor's Name:

Name and type of assignment (e.g. Assignment 4-research paper):

Assignment due date:

Requested deadline extension due date:

Please explain in detail the circumstances directly related to your disability which are preventing you from being able to submit this assignment by the original due date: