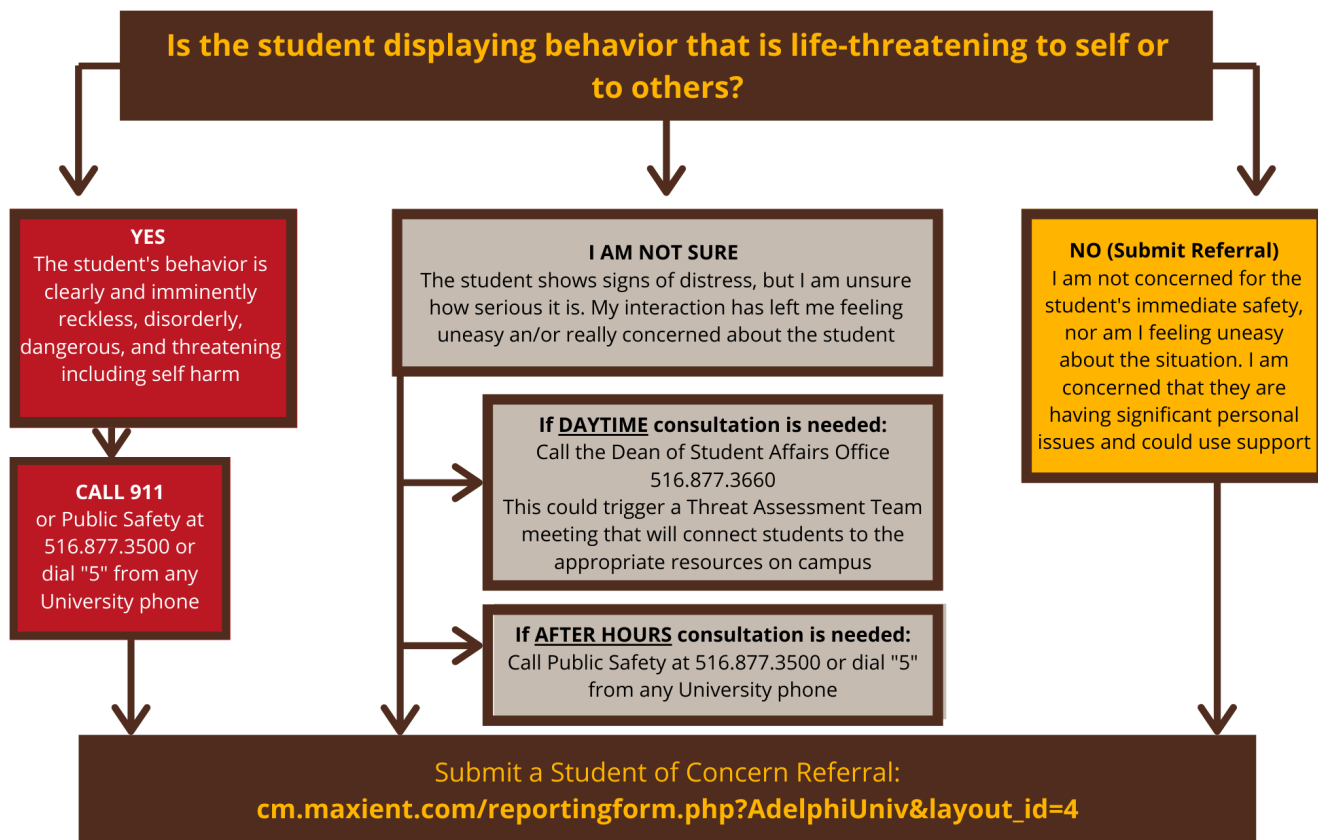


**EMERGENCY/CRISIS** Life Threatening Situations. If this is an emergency that requires an immediate response, call **911** first, then **516.877.3511**, or dial **5** on any campus phone.

## Emergency Crisis Referral Tree

Follow the chart below to determine who to contact when faced with a distressed or disruptive student:



## Daytime Resources

(From campus phones dial the last four digits)

<u>Public Safety &amp; Transportation</u>	516.877.3500
<u>Student Counseling Center</u>	516.877.3646
<u>Health Services*</u>	516.877.6000
<u>Interfaith Center*</u>	516.877.3113
<u>Title IX &amp; Sexual Respect/Equity &amp; Compliance</u>	516.877.4819
<u>Diversity, Equity, &amp; Inclusion</u>	516.877.3457
<u>Student Conduct &amp; Community Standards</u>	516.877.3612
<u>Student Access Office</u>	516.877.3806
<u>BRIDGES to Adelphi</u>	516.877.4181

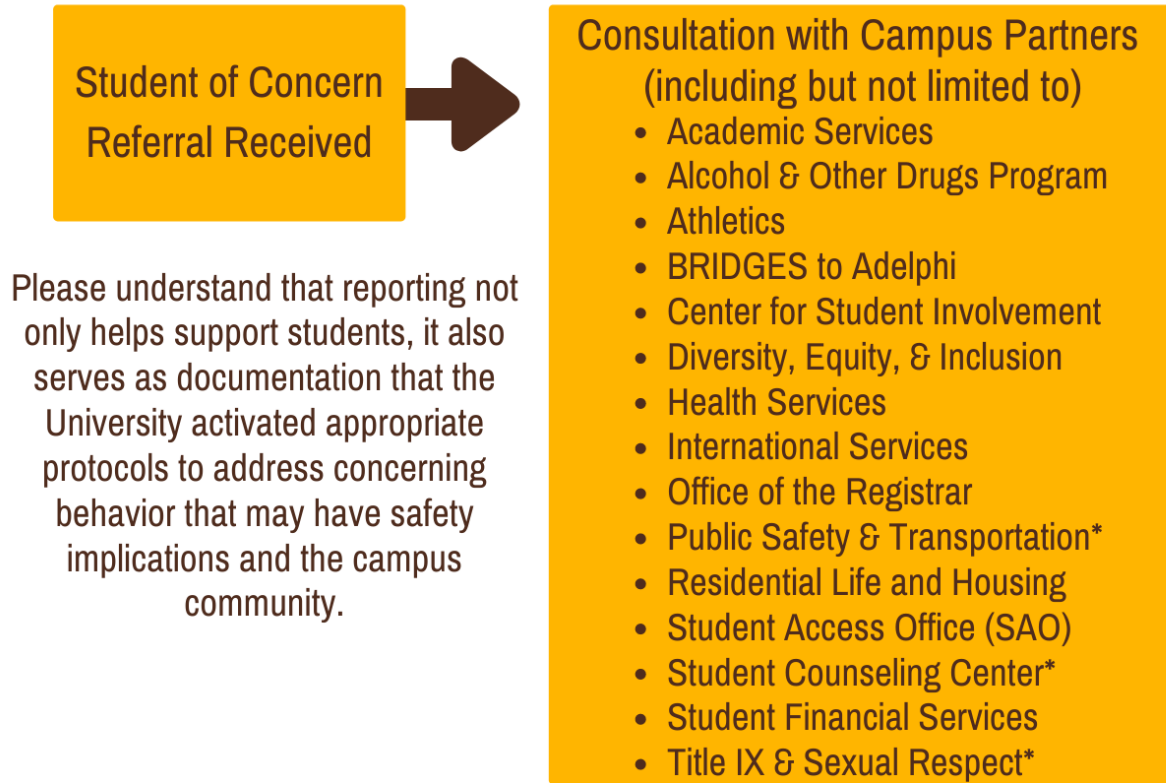
\*confidential resource

## After Hours Resources

Public Safety & Transportation	516.877.3500
BiasHELP <a href="http://lincs.org/biashelp.php">lincs.org/biashelp.php</a>	877.END.BIAS 877.363.2427
The SAFE Center LI	516.542.0404
Long Island Crisis Center Mobile Chat Counseling <a href="http://longislandcrisiscenter.org/get-help-now/#mobile">longislandcrisiscenter.org/get-help-now/#mobile</a>	516.679.1111
National Suicide Prevention Lifeline	800.273.8255

## Students Of Concern Referral Activation Process

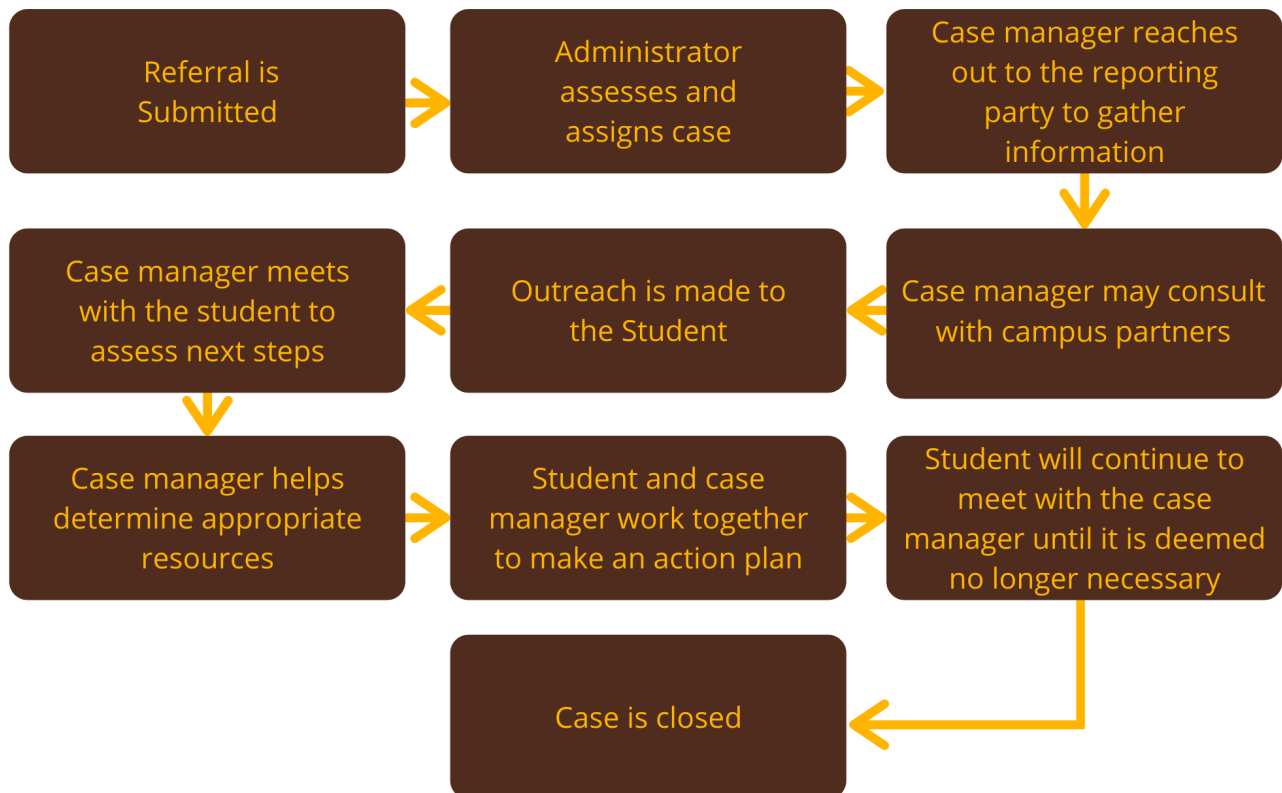
The illustration below demonstrates how the Student of Concern (SOC) referral system activates.



Please understand that reporting not only helps support students, it also serves as documentation that the University activated appropriate protocols to address concerning behavior that may have safety implications and the campus community.

\*These offices may have to be notified based on the referral content.

## SOC Referral & Case Management Process



## What about Confidentiality?

Information reported to faculty and staff is not privileged information and therefore is not confidential; please refrain from guaranteeing confidentiality to students as all faculty and staff at Adelphi University are "responsible employees" and have reporting obligations. For students requiring confidentiality, please direct them to one of the following:

- Health Services Center
- Interfaith
- Student Counseling Center

Except in rare, extreme circumstances, nothing shared with these professionals by a student receiving services from these resources, will be shared without the student's explicit permission.

## Submit a referral or information to the SOC Referral online system at:

[cm.maxient.com/reportingform/php?AdelphiUniv&layout\\_id=4](http://cm.maxient.com/reportingform/php?AdelphiUniv&layout_id=4)

## For more information on how to submit a referral to the Threat Assessment Team visit:

[safety.adelphi.edu/resources/threat-assessment-team/faqs/](http://safety.adelphi.edu/resources/threat-assessment-team/faqs/)

Adelphi University is committed to providing an atmosphere in which students can pursue their educational goals and achieve personal growth. Maintaining a safe environment for students, faculty and staff has long been recognized as an essential part of University life. At Adelphi, safety and security are of the highest priority and are considered a shared responsibility, requiring the cooperation of everyone concerned — students, faculty, and staff.

## FERPA Related Info: Reporting Students of Concern in relation to Privacy Laws

To see the University's FERPA policy visit [registrar.adelphi.edu/ferpa/](http://registrar.adelphi.edu/ferpa/)

The University protocol directs faculty and staff to report and appropriately share information for any concern for a student that requires additional support and resources beyond that which can be provided in the classroom or by the reporting staff member, and to the Threat Assessment Team for any issue requiring crisis assessment and risk evaluation. FERPA does **not** prohibit the disclosure of academic, social, and emotional, concerns for the aforementioned reasons.

For example, if a student has apprised a staff or faculty member of a concern or issue, or if a student has made threats, it should be shared with someone with "an educational need to know," which includes sharing information with any of the above resources such as Student Conduct and Community Standards, Title IX and Sexual Respect, or Threat Assessment Team, and Public Safety.

Faculty and staff are permitted to share information with other professionals on campus with an "educational need to know" without violating FERPA concerns. This kind of information sharing is consistent with AU's culture of care and mission of student success. Anything expressed verbally by a student or observations made by faculty or staff which are not written down and kept as part of an educational record are not subject to FERPA restrictions and can also be shared with other student support services to comply with AU's culture of care and mission of student success.

FERPA also allows the disclosure of information from the educational record, without the written consent of the student, under the following: "Persons in an emergency, if the knowledge of information, in fact, is necessary to protect the health or safety of the student or other persons." This exception is limited to the period of the emergency and does not allow for a blanket release of student records.

For additional information on FERPA, contact the Office of the Registrar at 516.877.3300 or see the guide for AU employees.

## Crisis Assessment and Risk Evaluation

### Threat Assessment Team

The Adelphi University Threat Assessment Team is responsible for crisis assessment and risk evaluation. The team includes members of the senior staff at AU. A full list of members can be found at: [safety.adelphi.edu/resources/threat-assessment-team/](https://safety.adelphi.edu/resources/threat-assessment-team/). The chair of the team may invite the participation of the Garden City police, or other uniformed service personnel, as appropriate. **The work of the Threat Assessment Team relates solely to addressing potential or actual serious safety issues involving members of the campus community.** It does not supersede, supplant, or replace the University's current conduct procedure or the protocols for reporting incidents and safety concerns.

The Chair of the Threat Assessment Team has the authority to designate any individual *persona non grata* (PNG) from the grounds of Adelphi University if, his/her opinion, is that the individual presents an ongoing threat to any member of the Adelphi community. Any member of the campus community may become aware of a troubling situation that is causing serious anxiety, stress, or fear in or out of class. If such a situation appears to be imminent, including possible immediate risk of violence to self or others, it should be reported immediately to the Department of Public Safety. Their contact information is printed on the back of your Adelphi ID card. **You may call 516.877.3511, or dial 5 on any campus phone.**

## Student Rights and Responsibilities

With Adelphi's mission to develop an intellectual community in an environment that promotes high standards of integrity and foster respect for all members, the Office of Student Conduct and Community Standards is responsible for maintaining those standards. We developed a *Code of Conduct* for individuals and organizations, setting standards necessary to protect the well-being of the community and advance the University's educational mission. For further information visit [conduct.adelphi.edu/](https://conduct.adelphi.edu/)

## Bias Crimes and Incidents

### Diversity, Equity, & Inclusion

Diversity is an affirmation of the richness of human differences, ideas, and beliefs. It encompasses the range of human differences that includes, gender, race, ethnicity, physical and mental ability and sexual orientation as well as the invisible differences such as religion, nationality, socioeconomic status, belief-systems, thought-styles, military experience and education. Adelphi University values and supports diversity to ensure that we are the model for a socially just and inclusive institution.

Adelphi's Diversity Committee acts to provide direction to our community on issues of diversity, promoting awareness of diversity issues, events and policies, serving as a resource on these issues, and collaborating efforts with established groups and offices to engage the Adelphi faculty, students and administrators, we support and nurture a social climate, academic curriculum and institutional culture that will enable our students to see differences among people as a powerful tool for innovation and problem solving.

All services provided by this office are free and confidential. Choosing to contact Diversity, Equity, and Inclusion does not obligate reporting anything to the police or the University, except when there is a significant public safety concern.

## International Student Services

International Services values and honors its university commitment to transforming the lives of all students through personal success and global understanding. We provide support and assistance to international students and scholars in order to achieve personal, educational and professional goals and serve as the student advocate while ensuring institutional compliance with governmental immigration regulations. The office supports cultural programs and exchange, and collaborates across the campus to help facilitate services for students. Contact the Office of International Student Services at, **516.877.4990** and **is@adelphi.edu**.

## Title IX and Sexual Respect

Title IX is a federal law that prohibits discrimination on the basis of sex in education programs and activities. Sexual harassment, sexual assault and sexual violence are considered forms of sexual discrimination. Title IX protects both students and employees from any of the discrimination listed below by any University employee, student or non-employee third party. N.Y. Article 129-B mirrors Title IX and applies to conduct that has a reasonable connection to the University, whether it is on campus, off-campus or on study abroad. All such incidents can be reported to Adelphi University Title IX Coordinator Renaire Frierson, Levermore Hall, Room 203, **516.877.4819** or [titleix@adelphi.edu](mailto:titleix@adelphi.edu).

Learn more about Adelphi's Title IX policies on discrimination, harassment, sexual assault and retaliation from the Office of Human Resources. Visit [students.adelphi.edu/catalog/title-ix/](https://students.adelphi.edu/catalog/title-ix/)

## Sexual Assault, Dating Violence, Domestic Violence and Stalking

Sexual assault is gender neutral and describes all forms of sexual violence, including sexual intercourse (rape), oral or anal contact, penetration with an object or finger, and touching of an intimate body part for the purpose of sexual gratification that is committed without consent, or by the use or threat of force, or where the complainant is incapable of giving consent. Acquaintance/date rape is sexual intercourse perpetrated by someone known to the complainant and committed without the consent of the complainant or by the use or threat of force, or when the complainant is incapable of giving consent.

The Student Counseling Center offers confidential individual and group counseling and crisis intervention for victims of bias-related incidents. Counseling services are available on-site at the Garden City campus. Day and evening hours are available by calling **516.877.3646**.

Crisis intervention and rape counseling services are provided free of charge both on and off the Garden City campus by [The Safe Center LI](#). Call the 24-hour rape hotline at **516.542.0404**.

## Professional Development and Other Resources

For additional information on professional development opportunities and resources, visit: [hr.adelphi.edu/training/](https://hr.adelphi.edu/training/)