

Attachment A - Discretionary Funds Definition

The University's budget system assigns codes to categories of expenditures. The following budget codes are deemed Discretionary Expenditures subject to this policy.

Salary Related, non full-time expenses

4114	Faculty/Chair Stipends
4130	Grad Asst Stipends
4141	Administrative/Other
4142	Administrative/PT
4152	Sec/Clerical P/T
4161	Maint/Security O/T
4162	Maint/Security P/T
4172	Athletic Coaches
4180	Student Employment
4181	Student Employment/FWS
4182	Grad Student Employment

Operational Expenses

4310	Office Supplies
4312	Promotional Items
4320	Instruction Supplies
4330	Lab Supplies
4332	Hearing Aid Purchase
4335	Athletic Equipment
4340	Maint & Equipment
4341	Spare Parts
4342	Software Lic. Fees
4361	Library Books
4363	Newspaper/Periodical
4370	Uniforms
4410	Subscriptions
4411	Searches/Surveys
4420	Membership Dues
4432	Advertising
4461	Duplication
4462	Duplication -Staples
4470	Publications
4471	Photography
4472	Banners/Signs
4490	Ups/Messenger Service
4512	Window Cleaning
4513	Vehicle Maintenance
4514	Cleaning Service
4520	Maintenance Supplies

4560	Vehicle Rentals
4561	Equipment Rental
4562	Space Rental
4570	Laundry & Linen
4590	Painting
4595	Renovations
4601	Local Travel/Meals
4602	Travel Non-Pres/BOT
4603	Registration Fees
4604	International Travel
4605	Entertainment
4606	Sponsorships
4607	Student Activity Program
4608	Campus Catering
4609	Instructional Travel
4610	Athletic Recruitment
4611	Travel-Faculty Research
4612	Personnel Recruitment
4614	Campus Meal Cards
4617	Airfare/Amtrak/Bus
4618	Hotels & Lodging
4619	Car Rentals
4669	Prizes & Awards
4670	Outside Services
4673	Temporary Help Services
4685	Gifts/Contributions
4693	Honorarium
4830	Furn & Equip < \$5000
4831	Furn & Equip >=\$5000
4832	Computer Software