

ATTACHMENT A - DISCRETIONARY FUNDS DEFINITION

The University's budget system assigns codes to categories of expenditures. The following budget codes are deemed Discretionary Expenditures subject to this Policy.

- 4144 Administrative O/T
- 4151 Sec/Clerical O/T
- 4161 Maint/Security O/T
- 4179 Strategic Salary Savings
- 4180 Student Employment
- 4182 Graduate Student Employment
- 4310 Office Supplies
- 4312 Promotional Items
- 4320 Instructional Supplies
- 4330 Lab Supplies
- 4335 Athletic Equipment
- 4342 Software Lic Fees
- 4361 Library Books
- 4410 Subscriptions
- 4420 Membership Dues
- 4461 Duplication
- 4470 Publications
- 4471 Photography
- 4472 Banners/Signs
- 4560 Vehicle Rentals
- 4561 Equipment Rental
- 4562 Space Rental
- 4570 Laundry & Linen
- 4595 Renovations
- 4601 Local Travel/Meals
- 4602 Travel Non-Pres/BOT
- 4603 Registration Fees
- 4604 International Travel
- 4605 Entertainment
- 4606 Sponsorships
- 4607 Student Activity Program
- 4608 Campus Catering
- 4609 Instructional Travel
- 4610 Athletic Recruitment

4611 Travel-Faculty Research
4612 Personnel Recruitment
4614 Campus Meal Cards
4617 Airfare/Amtrak/Bus
4618 Hotels & Lodging
4619 Car Rentals
4669 Prizes & Awards
4670 Outside Services (set dollar limit thresholds)
4673 Temporary Help
4685 Gifts/Contributions
4693 Honorarium
4830 Furn & Equip < \$5,000
4831 Furn & Equip > \$5,000
4832 Software