



FIRE SAFETY

STARTS WITH YOU

Simple habits can prevent fires, injuries and unnecessary alarms



Use Approved Equipment

- ✓ Use only appliances and equipment permitted by University policy
- ✓ Keep towels, paper, packing and other combustibles away from cooking areas
- ✓ Never leave cooking unattended and turn appliances off when you're finished.
- ✓ Only temporary space heaters provided by Adelphi Facilities are permitted for use.
- ✓ Do not unplug the microwave sensors used in the public food areas.



Use Electricity Safely

- ✓ Plug directly into wall sockets and don't overload outlets.
- ✓ Use surge protectors for low-power devices only; plug directly into wall outlets.
- ✓ Do not use extension cords or standard power strips.
- ✓ Turn off/unplug small equipment when you're finished using them.
- ✓ Report electrical problems or damaged equipment.



Keep Fire Hazards Out

- ✓ No candles, incense or unauthorized open flames permitted in campus buildings
- ✓ No smoking inside campus buildings and restricted to designated outdoor locations.
- ✓ Never tamper with smoke detectors fire alarms, sprinklers or fire extinguishers
- ✓ Always keep hallways, stairways and exits clear.
- ✓ Never tamper with or falsely activate a fire alarm.



When the Alarm Sounds

- ✓ GET OUT. Treat every alarm as real.
- ✓ Leave immediately using the nearest safe exit.
- ✓ Never use an elevator and do not stop to collect belongings.
- ✓ Move away from the building and allow emergency personnel access.
- ✓ Do not re-enter the building until authorized.



KNOW THE POLICY. FOLLOW THE PROCEDURES. REPORT THE HAZARD.



SEE A FIRE OR FIRE HAZARD?
REPORT IT. DON'T IGNORE IT.

Adelphi Public Safety and Transportation

📞 24/7 Command Center: 516.877.3511

🛡️ Campus Emergency: Dial 5 or 3511 from a campus phone