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## Adelphi University Emergency Operations Plan Civil Disturbance or Demonstrations

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## INTRODUCTION

Adelphi University is dedicated to learning through free inquiry and rational discourse. It believes an atmosphere of mutual trust, respect and responsibility is vital to its existence and the achievement of its objectives. Where individuals or groups feel called upon to exercise their Constitutional rights to assemble or otherwise express dissent, they should do so with regard to the rights of others.

### 1. PEACEFUL, NON-OBSTRUCTIVE DEMONSTRATIONS

A peaceful, non-obstructive student demonstration should not be disrupted unless one or more of the following conditions exists as a result of the demonstration:

- A. Interference with the normal operations of the University.
- B. Prevention of access to offices, buildings or other University facilities, as defined by the University policy on Public Order which was adopted by the Board of Trustees and can be found in the University's *Guide to Student Life* or
- C. Threat to the maintenance of public order, as defined by Section 129A of the New York State Education law.

If any of these conditions exist, the Executive Director of Public Safety and Transportation or designee should be notified and will be responsible for contacting and informing the Executive Vice President of Finance & Administration (or designee), and designating a demonstration location and assigning appropriate personnel. Depending on the nature of the demonstration, the appropriate procedures listed below should be followed:

- A. Generally, demonstrations of this kind should not be interrupted. Demonstrators should not be blocked or provoked and efforts should be made to conduct University business as normally as possible.
- B. If demonstrators are asked to leave but refuse to leave by regular facility closing time:
  - Arrangements will be made by the Executive Director of Public Safety and Transportation to monitor the situation during non-business hours, or
  - Determination will be made to treat the violation of regular closing hours as a disruptive demonstration. (See Section 2 below)

### 2. NON-VIOLENT, DISRUPTIVE DEMONSTRATIONS

In the event that a demonstration blocks access to University facilities or interferes with the operation of the University:

- A. Adelphi student demonstrators will be asked to terminate the disruptive activity by the Assistant Vice President & Dean of Student Affairs (or designee), and non-Adelphi students will be asked to terminate the disruptive activity by the Executive Director of Public Safety & Transportation.
- B. The Assistant Dean of Student Affairs and Student Conduct Officer will call for a photographer to be available.
- C. The Assistant Vice President & Dean of Student Affairs (or designee) and the Executive Director of Public Safety & Transportation (or designee) may contact key University personnel and student leaders to respond to the area to persuade the demonstrators to desist.
- D. The Assistant Vice President & Dean of Student Affairs (or designee) and the Executive Director of Public Safety & Transportation (or designee) will respond to the area and ask the demonstrators to leave and to discontinue the disruptive activities.
- E. If the demonstrators persist in the disruptive activity, they will be apprised that failure to discontinue the specified action within a determined length of time may result in disciplinary action including suspension and expulsion and possible intervention by civil authorities (see Directive A below).



Except in extreme emergencies, the Executive Vice President of Finance & Administration (or designee) will be consulted before such actions are taken.

- F. Efforts should be made to secure positive identification of demonstrators in violation to facilitate later testimony, including photographs if deemed advisable.
- G. After consultation with the Executive Vice President of Finance & Administration (or designee), the Executive Director of Public Safety and Transportation will determine the need for an injunction and intervention of civil authorities.
- H. If a determination is made to seek the intervention of civil authorities, the demonstrators should be so informed. Upon arrival of the Police Department, the remaining demonstrators will be warned by the police of their intention to arrest (see Directive B below).

### 3. VIOLENT, DISRUPTIVE DEMONSTRATIONS

In the event that a violent demonstration in which injury to persons or property damage occurs or appears imminent, the Executive Vice President of Finance & Administration (or designee) will be notified:

- A. During Business Hours in coordination with the Assistant Vice President & Dean of Student Affairs or designee, the Executive Director of Public Safety and Transportation (or designee) will contact the Executive Vice President of Finance & Administration (or designee). If advisable, the Assistant Vice President & Dean of Student Affairs (or designee) will then call a photographer to report to an advantageous location for photographing the demonstrators. The Executive Vice President of Finance & Administration (or designee) and Executive Director of Public Safety and Transportation (or designee), will determine the possible need for immediate police presence.
- B. After Business Hours, Public Safety should be immediately notified of the disturbance. Public Safety will investigate the disruption, report and notify the Executive Director of Public Safety and Transportation (or designee) and the Executive Vice President of Finance & Administration (or designee).

The Executive Vice President of Finance & Administration (or designee) will:

- A. Report the circumstances to the President.
- B. Notify key administrators.
- C. Notify the Associate Vice President for Brand Strategy & University Communication
- D. Arrange for a photographer.
- E. If necessary, the Executive Vice President of Finance & Administration (or designee) will authorize the Executive Director of Public Safety and Transportation (or designee) to call for police department assistance.

**NOTE:** The Executive Director of Public Safety and Transportation or designee reserves the right to call for police assistance without counsel from others if it is deemed to be of paramount importance to the safety of persons or property involved.



### 3. DIRECTIVE A

#### **DIRECTIVE TO IMMEDIATELY TERMINATE DEMONSTRATION**

(Identify Self)

This assembly and the conduct of each participant are seriously disrupting the operation of Adelphi University and are in clear violation of the rules of the University. You are being directed to disperse and terminate this demonstration. (You have been given the opportunity to discuss your grievances in the manner appropriate to the University). In no event will the Administration of this University accede to demands backed by force. Accordingly, you are directed to terminate this demonstration. If you have not done so within 15 minutes I will, under the authority of the Board of Trustees, take whatever measures are necessary to restore order — including calling for police assistance. Any faculty/staff/student/visitor who continues to participate in this demonstration is subject to possible arrest and will also be subject to suspension.

### 4. DIRECTIVE B

#### **DIRECTIVE TO IMMEDIATELY TERMINATE DEMONSTRATION WITH THE ASSISTANCE OF POLICE**

[Identify Self]

You have previously been directed to terminate this demonstration and you have been put on notice as to the consequences of your failures to do so. Since you have chosen to remain in violation of the rules and regulations of Adelphi University each of you is hereby suspended, subject to later review. The Police will now be called to assist in dispersing this assembly. Those who fail to leave immediately will be subject to arrest.

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To Access the **DEMONSTRATION POLICY FOR STUDENTS** press Ctrl + click here

