ADELPHI UNIVERSITY
SCHOOL OF SOCIAL WORK
By-Laws

Article I. Name

School of Social Work

Article II. Purpose

The mission of the School of Social Work is to prepare competent, effective, skilled and ethical professional social work practitioners, leaders and educators who will contribute to the amelioration of human suffering, the diminution of social and economic injustice and oppression, and the improvement of individual, group, community and organizational capacities to accomplish and sustain well-being.

Article III. Membership

During any academic year, the voting faculty of the School of Social Work shall consist of all full-time faculty in its programs. Voting privileges are simultaneous with the date of initial appointment and terminate with the date of severance, for whatever reason, from the School. Specifically excluded from voting are:

1. Emeritus faculty
2. Faculty classified as “part-time”

The Dean of the School is the chief executive officer.

Article IV. Meetings

1. Meetings may be called by:
   a. The Dean
   b. Twenty five percent of the voting members of the Faculty

2. The Dean of the School or his/her designated representative shall preside at all meetings of the faculty.

3. A recorder of the minutes shall be designated for each meeting of the faculty.

4. Fifty percent of the voting faculty shall constitute a quorum.
Article V. Standing Committees

1. **Curriculum Committee**
The Curriculum Committee has responsibility for curriculum development and oversight advisory to the faculty. The members provide initial approval of all new courses and revisions, subject to faculty majority approval. The Curriculum Committee is comprised of faculty and professional staff who represent all aspects of the curriculum. The chair is appointed by the Dean.

2. **Academic Standards Committee**
The Academic Standards Committee has primary responsibility for recommending standards of academic performance to the faculty. The members review students who are having difficulty in the classroom or in field and provide recommendations for dismissal or academic probation when necessary and is advisory to the Dean in this capacity. Members are appointed by the Dean.

3. **Elections Chair**
The Elections Chair is appointed by the Dean and is responsible for conducting all faculty-wide elections.

Article VI. Parliamentary Authority

Robert’s Rules of Order are used to govern the faculty in all applicable instances.

Article VII. Ratification, Amendment and Implementation

1. This document shall become effective following a majority vote of the eligible faculty (as defined in Article III) who cast ballots subject to the approval of the Board of Trustees.

2. Amendment of this document may be accomplished at a faculty meeting by 2/3 of the voting membership subject to the approval of the Board of Trustees.

3. These by-laws will be operationalized by the School’s Provisions for Governance. Modifications and/or amendments to these Provisions require 2/3 of the voting membership of the School.

Revised and approved 5/2004