

ADELPHI UNIVERSITY
SCHOOL OF NURSING
By-Laws

Article I. Name

School of Nursing

Article II. Purpose

Section A Subject to the ultimate authority of the Board of Trustees, including the authority delegated to the President by the Board of Trustees, the School of Nursing Faculty in accordance with the university's Articles of Governance and Provisions for Peer Review, is organized to act on educational matters within the scope of its academic domain. This document specifies the authority and governing policies for assuming such responsibility.

Section B The faculty has primary responsibility for the curriculum, methods of instruction, research, faculty status and those aspects of student life which relate to the School of Nursing's programs.

Article III. Membership

During any academic year, the voting faculty of the School of Nursing shall consist of all full-time faculty in the departments and programs. Voting privileges are simultaneous with the date of initial appointment and terminate with the date of severance, for whatever reason, from the School of Nursing. The Dean of the School of Nursing is the chief executive officer.

Article IV. Meetings

1. Meetings may be called by:
 - a. The Dean
 - b. The Chairperson of the Faculty Committee
 - c. A schedule specified in Article II of the Operating Procedures
 - d. Upon the written request of one or more full-time faculty members to the Chairperson
2. The Chairperson of the Faculty committee shall be a full-time faculty member elected each year by the voting members of the faculty committees.
3. A secretary employed by the School of Nursing shall perform the duties of recorder.
4. A quorum for regular or special meetings shall consist of one-half of the full-time faculty members plus one.
5. All decisions of the faculty shall be determined by majority vote.

Article V. Standing Committees

Standing Committees, charged to carry out the regular business of the School of Nursing are:

1. Undergraduate Committee on Academic Affairs
2. Graduate Committee on Academic Affairs
3. Research/Evaluation Committee
4. Unit Peer Review Committee
5. Academic Standards Committee
6. Learning Resources Committee
7. Recruitment Committee

Specific committee responsibilities and functions are enumerated in the Operating Procedures of the School of Nursing in compliance with the Collective Bargaining Agreement. Ad hoc committees may be established by the Dean or faculty as needed.

Article VI. Referenda

Any member of the voting faculty may petition the Dean for a referendum by the faculty on any specific issue or policy. Moreover, either the Dean or the Faculty Committee may conduct a referendum. To be valid, a referendum requires that a majority of the voting faculty participate. A majority vote shall prevail and supercede any existing policy or other action of the Faculty.

Article VII. Parliamentary Authority

Section 1. Robert's Rules of Order shall govern the faculty in all cases in which they are applicable and in which they are not inconsistent with the University's By-Laws, the School's By-laws or Special Rules.

Section 2. The Chairperson shall appoint the parliamentarian who shall serve for the academic year. The person may be reappointed.

Article VIII. Ratification and Amendment

As specified by the Articles of Governance of Adelphi University, Article VII, these By-Laws and any amendment of them become effective upon approval by the Board of Trustees. This document shall be submitted to the Board of Trustees following a majority vote of the eligible individuals (as defined in Article III of School of Nursing Faculty By-Laws and Article I of School of Nursing Operating Procedures) who cast ballots. Amendments to this document may be proposed by the Standing Committees by a voting member of the faculty committee, or by a majority of the faculty at a meeting at which a quorum is present. Amendments shall be presented to the faculty with a rationale prepared by the sponsoring body. Amendments must be circulated in writing, at least 1 month prior to a vote during the academic year and 3 months in the summer. To pass, an amendment must receive the affirmative vote of two thirds of the individuals eligible to vote.

Approved November 2003