

STUDENT LAST NAME:	STUDENT FIRST NAME:	AU ID#:
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Independent Student: Marital Status

Your Free Application for Federal Student Aid (FAFSA) indicates that there is a discrepancy in your marital status OR the status originally reported on the FAFSA has changed. In order to resolve this discrepancy, please read and complete this form. Additional information may be required.

Section A – Marital Status:

Note: Please check the box that accurately reflects your marital status as of the date you **ORIGINALLY** submitted your FAFSA.

If you are:	Then:
<input type="checkbox"/> Married/Remarried	Enter date of marriage: Month _____ Year _____
<input type="checkbox"/> Divorced (not remarried)	Please attach a copy of the final court ordered divorce decree. Enter date of divorce: Month _____ Year _____
<input type="checkbox"/> Separated	<i>Please see section B: Separation Documentation</i> Enter date of separation: Month _____ Year _____
<input type="checkbox"/> Widowed	Please attach a copy of the death certificate.
<input type="checkbox"/> Single	Please attach a signed statement explaining the discrepancy in the marital status, if different from what was reported on your FAFSA.

******* Complete Section B if your response was "SEPARATED." IF NOT, please sign and date this page, and provide documentation requested. *******

Certification and Signatures

Each person signing this worksheet certifies that all of the information on it is complete and correct.

Electronic corrections to your FAFSA may be made by our office if there are any discrepancies between the information on this form and the data you filed on your FAFSA. The student must sign and date this form.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.	STUDENT SIGNATURE:	DATE:
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You may submit this document and any additional requested documentation to the One-Stop Student Services Center in person, by fax (516-877-3380), or mail (Adelphi University, Levermore Hall Lower Level – Rm 8, 1 South Avenue, P.O. Box 701, Garden City, NY 11530).

Section B: Separation Documentation

Complete this section only if the response to the student's marital status is **SEPARATED** (with **NO** intent to reconcile) in Section A of this form. FAFSA regulations require that you report your marital status as of the day you **ORIGINALLY** submitted the FAFSA.

Marital separation is defined as: **(a)** one of the partners has left the household for an indefinite period; **AND (b)** the marriage is permanently severed. If your circumstance does not meet **BOTH** parts of this definition, then you are required to submit your spouse's information. In order for us to verify the status of separation, please provide **all** of the following items:

- ☐ **TAX RETURN(S) AND W-2(s):** Submit signed copies of both the student and spouse's **2021** Federal Income Tax Return and **2021** W-2(s) (Be sure to include all 1099-Rs and all Schedules).
- ☐ **PROOF OF SEPARATE RESIDENCES:** Provide proof that the student and spouse are living separately from each other **AS OF THE DATE THE FAFSA WAS ORIGINALLY SUBMITTED.** Submit copies of lease/contract agreements showing each spouse is maintaining a different residence OR separate utility bills such as water/electric/gas. **Note: P.O. Boxes do not qualify as proof of separate residences.**

**If you cannot provide proof of maintaining separate residences,
you must provide our office with the following:**

- ☐ **NOTARIZED LETTER:** Please attach a notarized statement, signed by the student and spouse, indicating that the separation is definitive (there will be **NO** reconciliation of the relationship in the future) and why you cannot provide proof of separate residences.
- ☐ **REFERENCE LETTERS:** Please attach two letters from reputable third party sources who can confirm the claim of separation in their professional capacity on their business letterhead. For example, a clergy person, marriage counselor, and/or an attorney can provide such a letter. The letters should state the date of separation, current living arrangements, and length of time they have known the student and spouse and their knowledge of these events. Please make sure it is legible and includes the person's full printed name, address, contact information, and their signature.

Any conflicting information within the documentation you have provided must be resolved. If you are not able to provide the above requested documentation, both student and spousal information may be required on the FAFSA. All documentation must be reviewed and approved before we can determine your financial aid eligibility. Submission of the requested documentation does not guarantee approval.

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