Adelphi University
Health Services Center
516-877-6000
Fax: 516-877-6008

Limited Patient Authorization for Disclosure of Protected Health Information

Please print all information. Form must be printed when completed, signed and either faxed, mailed or brought in person to the Health Services Center. We do not accept email transmissions.

Patient Name: _____

Adelphi ID# (preferred) or SS#: _____ **Date of Birth:** _____

Entity Requested to Release Information: **ADELPHI UNIVERSITY (or, complete below)**

(Who is providing information)
Full name, address and phone
_____
_____
_____
_____

Purpose of request (who will be authorized to receive information) - I authorize the entity identified above to disclose or provide protected health information, about me to the individual(s) listed below.

Who will be authorized to receive information (list the individual/entity who is to receive your PHI)**:**

Individual/Entity Name: _____

Address: _____

Phone: _____

Description of information to be disclosed - I authorize the practice to disclose the following protected health information about me to the entity, person, or persons identified above:

☐ Entire patient record; **or**, check **only** those items of the record to be disclosed:

☐ Office notes ☐ lab results, pathology reports

☐ Record of HIV and communicable disease testing

☐ x-rays; ☐ record of mental health or substance abuse treatment

☐ Only send the following: _____

Purpose of disclosure (please record the purpose of the disclosure or check patient request):

☐ Patient Request ☐ Other (please specify): _____

- This authorization will expire at the end of the calendar year of your last signature below, unless you specify an earlier termination. You must renew or submit a new authorization after the expiration date to continue the authorization. Please list the date of expiration if earlier than the end of the calendar year: _____
- You have the right to terminate this authorization at any time by submitting a written request to our Privacy Manager. Termination of this authorization will be effective upon written notice, except where a disclosure has already been made based on prior authorization.
- The practice places no condition to sign this authorization on the delivery of healthcare or treatment.
- We have no control over the person(s) you have listed to receive your protected health information. Therefore, your protected health information disclosed under this authorization may no longer be protected by the requirements of the Privacy Rule, and will no longer be the responsibility of the practice.

_____ _____

Patient or representative signature date

You have the right to receive a copy of signed authorizations upon request.