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## ADELPHI UNIVERSITY

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INTRODUCTION
Welcome to Adelphi University.

The Guide to Student Life is a brief overview of the resources, programs and opportunities available to you at Adelphi University, as well as a guide for locating additional information about these services on Adelphi’s website. This guide will provide information about academics, student services, campus involvement and community resources. It will also direct you to the online University policies, which are important to all students. Please refer to the guide often, and use it as a “manual” for your journey at Adelphi.

Why Adelphi?
• History of 120 years, which spans three centuries of academic excellence. Visit about.adelphi.edu/history for more information.
• Education that includes liberal arts, professional programs and community engagement
• Facilities and support services for academic success
• Development inside and outside the classroom through campus involvement, leadership skill building, internships, career counseling and more

Welcome, proud Panther!

UNIVERSITY POLICIES
All students are expected to understand and abide by all University policies. Please consult operations.adelphi.edu/policies for the full content of the following policies, as well as other University guidelines/policies that apply to the campus community:

Academic Honesty at Adelphi University
Anti-Discrimination, Harassment (including Sexual Misconduct, Dating Violence, Domestic Violence, Stalking) and Retaliation Policy
Code of Conduct
Code of Ethics
Compliance Statement
Dangerous Weapons (Code of Conduct, page 6)
Exam/Assignment Absence Policy
FERPA (Family Educational Rights and Privacy Act)
Hazing Policy
Illicit Drugs and Alcohol
Information Technology Policies
Non-Smoking Policy
Protocol for Student Complaints Concerning the Actions of Members of Faculty
Public Safety Policies
Social Media Guidelines
Student Access Office (formerly Disability Support Services) Policy
Student Disclosure
Additional parking is available at the Garden City Community Park and Pool, located at 52 Cherry Valley Avenue. Shuttle service is provided.
Adelphi is rich in history, tradition and architecture. To find out about its named buildings, visit about.adelphi.edu/honorees.
# CAMPUS LOCATIONS AND PHONE EXTENSIONS*

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<td>Levermore Hall, Lower Level</td>
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<td>Student Government Association</td>
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<td>Student Involvement, Center for</td>
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<td>Study Abroad (Center for International Education)</td>
<td>Nexus Building, Room 145</td>
<td>3487</td>
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<td>Teacher Certification, School of Education</td>
<td>Harvey Hall, Room 124</td>
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<td>Swirbul Library, Room 200B</td>
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<td>Theatre</td>
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<td>Tutoring, Learning Center</td>
<td>Nexus Building, Suite 132</td>
<td>3200</td>
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<td>University Center Operations</td>
<td>Ruth S. Harley University Center, Room 301</td>
<td>3611</td>
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<td>University College</td>
<td>Hagedorn Hall of Enterprise, Room 201</td>
<td>3400</td>
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<td>Veterans’ Affairs, University College</td>
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<td>Nexus Building, Room 145</td>
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<td>Writing Center</td>
<td>Nexus Building, Suite 132</td>
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*Note on making telephone calls: When making calls from on campus, dial only the extension [for example: 3600]; from off campus, simply add the 877 prefix [for example: 877.3600]. Area code: 516.

**Visit about.adelphi.edu/campus-locations/closing for other campus closing information.
Summer 2016

**May 1**
Housing Agreement priority deadline (resident students)

**June 15–17**
New student online room selection (Eligible students will be notified.)

**July 6, 7, 8**
Freshman Orientation Session I

**July 6**
Freshman Parent Meet and Greet
10:30 a.m.–12:00 noon

**July 12, 13, 14**
Freshman Orientation Session II

**July 12**
Freshman Parent Meet and Greet
10:30 a.m.–12:00 noon

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**August 16**
Transfer Transition Program (transfer students only)

**August 22–25**
FCAP (Freshman Community Action Program—community service)

**August 25**
International Student Orientation

**August 27**
New resident student move-in day
10:00 a.m.–3:00 p.m.

**August 28**
Matriculation Ceremony (freshman students and parents)
Parent Orientation (freshman student parents only)

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Fall 2016

**August 29**
Classes begin—Fall 2016

**September 3–5**
No classes—Labor Day Weekend

**September 12**
Last day to add a course

**September 26**
Last day to drop a course
Last day to change course grading option
Last day to add an independent study/internship
Last day to process course change

**September 30–October 2**
Family Weekend

**October 1**
Student health insurance waiver deadline—Fall 2016 semester (if covered by another plan with equal coverage)

**October 10**
No classes—fall break

**October 17**
Open course planning begins for Spring 2017

**October 31**
Last day to withdraw from a course

**November 7**
Undergraduate priority registration begins for Spring 2017

**November 23–27**
No classes—Thanksgiving break

**December 6**
Makeup day (available to faculty to schedule for a missed class)
No regular classes held

**December 13**
Finals begin

**December 19**
Finals end—last day of classes Fall 2016

**December 20**
Emergency Day—scheduled by registrar, if necessary

**December 21**
Emergency Day—scheduled by registrar, if necessary
Spring 2017

January 3
Classes begin—Intersession 2017

January 16
No classes—Martin Luther King Jr. Day

January 20
International Student Orientation

January 22
Classes end—Intersession 2017
Resident student move-in day

January 23
Classes begin—Spring 2017

February 6*
Last day to add a course

February 20*
Last day to drop a course
Last day to change course grading option
Last day to add an independent study/internship
Last day to process course change

March 1
Student health insurance waiver deadline—Spring 2017 semester (if covered by another plan with equal coverage)

March 6*
Open course planning begins for Summer and Fall 2017

March 13–19
No classes—spring break

March 20*
Registration begins for Fall 2017

March 27*
Last day to withdraw from a course

April 3*
Undergraduate registration begins for Fall 2017

April 25
No classes—Research Day

May 8
Makeup day (available to faculty to schedule for a missed class)
No regular classes held

May 10
Emergency day—scheduled by registrar, if necessary

May 11
Emergency day—scheduled by registrar, if necessary

May 12
Finals begin

May 18
Finals end—last day of classes Spring 2017

May 21*
Commencement

Summer 2017

May 30
Classes begin—Summer I 2017

July 3
Last day of classes—Summer I 2017

July 10
Classes begin—Summer II 2017

August 13
Last day of classes—Summer II 2017

* Tentative dates. Calendar subject to change.
Please visit registrar.adelphi.edu/academic-calendar.
ACADEMIC SERVICES AND RETENTION
Nexus Building, Room 145
academic-services.adelphi.edu | Campus ext. 3150
Hours: Monday–Thursday, 8:30 a.m.–5:00 p.m.; Friday, 8:30 a.m.–4:30 p.m.
Summer/winter break and when classes are not in session, 8:30 a.m.–4:30 p.m.

The Office of Academic Services and Retention is dedicated to helping each student realize his/her full academic potential. It does this by monitoring all academic standards and procedures, as well as providing students and faculty with the information they need to make informed decisions. Students must give thoughtful consideration to their academic and personal goals, leading them to take responsibility for their academic choices and decisions.

Among OASR’s responsibilities are:

• Monitoring academic standards and procedures
• Providing students and faculty with the information they need to make informed academic decisions
• Sponsoring and coordinating independent undergraduate research projects with Adelphi faculty members
• Overseeing the Early Warning System, a system for professors to alert you about academic problems or concerns in your courses in the first half of the semester

BRIDGES TO ADELPHI
Ruth S. Harley University Center, Room 302*
bridges.adelphi.edu | Campus ext. 3665

Making the move from high school to college can be challenging for a student. But if you are a student with autism spectrum disorder or have a nonverbal or neurosocial disorder, bridging the gap between high school and college can seem especially intimidating. Bridges to Adelphi is a fee-based program that offers comprehensive, personalized, academic, social and vocational support services to help you make a smooth transition from high school—and put you on the road to college success. Because Adelphi prides itself on being inclusive, our program also promotes awareness and understanding of neurosocial disorders throughout the campus community, through education, training and collaboration with University programs, faculty, staff and students.

*Check bridges.adelphi.edu for effective date of move to Earle Hall, Lower Level, in Fall 2016.

LEARNING CENTER
Nexus Building, Suite 132
learning.adelphi.edu | Campus ext. 3200

For a complete schedule for all locations, visit learning.adelphi.edu and our interactive online schedule available through our eCampus services tab. Hours vary by semester and location.

The Learning Center provides academic support programs—and all services are free. The Learning Center’s services are:
• **Tutoring:** Area-specific tutoring (in-person and online) for where you need it most

• **Skills Development:** Build a foundation for academic success at Adelphi and beyond. Develop the essential, general student skills of time management, note taking, test taking, studying, reading, critical thinking, research, and interpersonal communication and public speaking.

• **Preparation:** Prepare for life outside of Adelphi (e.g., graduate preparation to help prepare for admission to graduate school, licensure prep to help prepare for licensing exams).

• **Intercultural connections:** Brings American and international students together for friendship, cultural exchange and language development. See our website for more information.

**LIBRARIES**
libraries.adelphi.edu | Campus extension: 3572

**Swirbul Library/Information Commons**
Regular Schedule:
Monday–Thursday, 7:30 a.m.–12:00 midnight
Friday, 7:30 a.m.–8:00 p.m.
Saturday, 8:00 a.m.–8:00 p.m.
Sunday, 10:00 a.m.–12:00 midnight
Rooms 100 and 101 are open until 3:00 a.m. during regularly scheduled hours for students with a valid Adelphi University ID card. See the library website for details. For additional library information and hours, call 516.877.3572. For the Information Technology Help Desk and Information Commons, call 516.877.3340.

The University Libraries are composed of Swirbul Library, the Archives and Special Collections and the libraries at the Manhattan, Hauppauge and Hudson Valley Centers. The libraries offer facilities, resources, and services in support of the instructional, research, cultural and student life programs of the University. They are dedicated to providing information and instruction as a central and integral part of the total educational experience of every student.

The libraries provide state-of-the-art information systems and services which include e-books, streaming content, electronic full-text journals and document delivery services. The Adelphi Library Catalog system (ALICAT/ALICAT Plus) provides electronic access to the libraries’ holdings. Adelphi’s membership in ConnectNY permits direct borrowing of books owned by the 24 member libraries. Members of the library faculty are available to provide instruction in the use of the libraries and their resources.

**Services**
Swirbul Library serves as the main library, with particular strengths in the humanities, social sciences and professional studies. Science materials include collections in the areas of physics, chemistry and biology. The Aimee Ornstein Memorial Collection represents an outstanding collection in the areas of banking, money management and finance. Swirbul Library houses General Reference Services, Access Services (nonprint, circulation, reserve), periodicals, microforms, interlibrary loan and document delivery services, a curriculum materials center, classrooms, computer laboratories, the Information Commons and the 3D Studio.
Collections are maintained in the libraries at the Manhattan, Hauppauge and Hudson Valley Centers in support of the academic programs offered at those sites.

University Archives and Special Collections is a department of University Libraries and is located in New Hall A, adjacent to Swirbul Library. The University Archives collects, holds, preserves and makes accessible the historical records of Adelphi University documenting the history of the University, its students, faculty and administration.

Special Collections houses and provides access to Adelphi University’s rare books, manuscripts and other unique, rare and primary source materials covering a wide variety of subjects and historical periods. Among the notable special collections at Adelphi are those on the English radical political journalist William Cobbett; the satirist and reformer William Hone; the pioneering dancer and choreographer Ruth St. Denis; and former New York Lieutenant Governor Timothy Woodruff. Areas of particular strength include the Spanish Civil War, Panama Canal history, the American antislavery movement, children’s illustrated books, and the social, political and cultural history of Long Island. Among recently added collections are the Horace Hagedorn Papers and the archives of former Long Island Congresswomen Carolyn McCarthy.

**Collaboration Studios**
The Collaboration Studios are located on the first floor of Swirbul Library and are designed for group study for current Adelphi students. There are 10 studios; two have wheelchair accessibility. Studios can be reserved for group study through the online reservation system for two hours daily. The studios offer flat-screen monitors and dry-erase writable walls. Students can plug in their own devices (including tablets, laptops and smartphones) or check out a laptop or an iPad at the Access Services Desk.

**Quiet Study Areas**
Quiet study areas are located throughout the library. The Aimee Ornstein and Lovey Lounges are located on the first floor and are designated quiet rooms. Study carrels are located throughout the stack levels and provide quiet areas for individual study. The McMillan Viewing Rooms are available for viewing media or quiet study.

**University Library Borrowing Privileges**
**Borrowing:** Books from the open stacks are charged out to students with a current Adelphi University ID card.

**Loan Period:** The standard loan period for most books is, with a few exceptions, 28 days. Extended loan periods are available to doctoral students. Reference books and periodicals do not circulate.

**Checking for Availability:** All library materials are listed in ALICAT and AlicatPLUS, the libraries’ automated online catalog. ALICAT is also used in the circulation process so that the availability of materials can be checked. AlicatPLUS may be checked by author, title, subject, call number, keyword and other access points. Just select the appropriate choice. Library materials that are available for circulation are marked “on shelf” in the status field on the screen. Library materials that have been borrowed by other library users display a date due on the screen. These materials may be placed on hold. See the sections on Holds.

**Limitations:** Each undergraduate student is limited to 10 books and each graduate and doctoral student to 15 books checked out at any one time. The total checkout for all students is five books per Library of Congress Classification Call Number.

**How to Return Books:** Books may be returned to the Access Services Desk at Swirbul, to the book slots in the library or to the circulation desks of the libraries in Hauppauge, Manhattan and Hudson Valley. When Swirbul Library is closed, books may be returned to the exterior book drop.
Overdue Charges: There is a grace period of three days for overdue circulating books. After three days, there is a charge of 20 cents per day for the first 10 days. On the 11th day, the charge is $1.00 per day from the date the item was due to the date it is returned. The maximum overdue charge for each circulating book is $100.00. DVD recordings are charged at $1.00 per day. The maximum overdue charge for each circulating DVD is $50.00. Reserve books are charged at 50 cents per hour for the first two hours, then $1 per hour. The maximum overdue charge for each reserve book is $100.00.

Renewals: If no other library borrower has requested them, books may be renewed online or by bringing them to any of the three Access Services desks (Swirbul, Hauppauge or Manhattan). Online renewals can take place from one week to the day that a book is due. Materials may not be renewed if a hold has been placed or if there are outstanding fines. Renewals by telephone and mail are not permitted.

Recalls: All books are subject to recall by library staff after 14 days. When a book has been recalled, the borrower will receive a Recall Notice through Adelphi email; the book must be returned by the new due date. The charge for overdue recalled books is $1.00 per day.

Searches for Missing Books: Requests for searches are accepted at the Access Services desk for books that are listed in ALICAT as “on shelf” but are not found in the stacks. The Access Services staff will then conduct a thorough search and notify the user through Adelphi email regarding the status of the item.

Holds: If a book is checked out to another library borrower, a hold may be placed on that item. The patron will be notified through the Adelphi email of its return and will be given one week to come in to borrow it.

ConnectNY: ConnectNY is a unified online catalog of 18 academic libraries in New York State, with combined holdings of over five million books. Before filling in an Interlibrary Loan request for a book in ALICAT, please click on the ConnectNY (C-NY) icon on the ALICAT screen. If the book you want is available at any other member library, you can request it yourself. ConnectNY overdue fine(s) are $1.00 per day for each book. The maximum overdue fine is $100.00 per book. The loan period for C-NY books is 42 days with one renewal.

InterLibrary Loan: If you are unable to find the journal or book title you need in the University catalog, or if the item is not owned by the University, you may request that it be obtained for your use from another library outside of Adelphi. For more information, please contact InterLibrary Loan Services at 516.877.3571.

Referrals: If the Adelphi University Libraries do not own the journal or book you need and you cannot wait for Interlibrary Services, a librarian at the reference desk can direct you to a nearby library that owns the needed material.

Lost Materials: If any library material is lost, it must be reported immediately. The charge for lost material is the cost of the item, a $15.00 processing fee, plus the overdue charges accrued to the date the item is declared lost.

Damaged or Mutilated Materials: If library material is returned in such poor condition that it can no longer be circulated, the borrower is responsible for replacing the material. The charge to the borrower is the cost of the material plus a $15.00 processing fee.

Long-Overdue Materials: Any library material not returned within a semester after the due date will be declared lost. The borrower will be responsible for the cost of its replacement. The charge is the cost of the item, plus the $15.00 processing fee and the $100.00 maximum overdue charges.
Penalties: Failure to return library materials or to clear outstanding records will result in the holding of students' grades, official transcripts and/or diplomas. The library reserves the right to suspend students' borrowing privileges when they accumulate overdue charges of $15.00 or more, have overdue reserve items or have failed to return overdue recalled items.

Refunds: If an item is found within one year and returned after payment has been made, an adjusted refund is given if the item has not been reordered. The adjusted refund is the price of the book and the processing fee.

Problem Resolution: Students with unresolved disputes or problems should see an associate dean of libraries during regular business hours (ext. 3518). During evening and weekend hours, the access services supervisor will assist you.

Nonprint and Other Circulating Materials: Students may borrow CDs and textbook CD-ROMs for 28 days and DVDs for seven days. This service is available to all students at the Access Services Desk located on the first floor of Swirbul Library.

3D Studio
The 3D Studio is located in Swirbul Library. For information see the IT section, page 29, or visit it.adelphi.edu/3d.

MENTORING PROGRAM
Nexus Building, Room 144
adelphi.edu/mentoring | Campus ext. 3182

The Adelphi University Mentoring Program was created to help ensure academic success, especially for students of color who may be the first in their families to attend college. The program supports the academic, social and professional development of students at any phase of their undergraduate career. The office skillfully pairs students with mentors who will guide and nurture them to help ensure their collegiate success.

Through training, structured group activities and ongoing conversations, mentors will be well equipped to help mentees successfully navigate their college careers and to help guide their decisions, assisting with retention and graduation.

PRE-PROFESSIONAL ADVISING AND FELLOWSHIPS
Nexus Building, Room 145
prepare.adelphi.edu | Campus ext. 3140

The Office of Pre-Professional Advising and Fellowships (OPPAF) is dedicated to helping qualified students maximize their opportunities for entry into professional schools. Advisers provide support for students and alumni preparing for careers in dentistry, engineering, environmental studies, law, medicine, optometry, physical therapy, podiatry and veterinary medicine. The office will facilitate the pursuit of nationally prestigious scholarships with Adelphi students and will work in conjunction with faculty advisers and assist students in becoming candidates for national fellowships and scholarships.

For information about health and legal careers, various joint degree programs and national fellowships and scholarships, students should visit the Office of Pre-Professional Advising and Fellowships.
REGISTRAR
Levermore Hall, Lower Level
adelphi.edu/registrar | Campus ext. 3300
Hours: Monday–Thursday, 8:30 a.m.–6:00 p.m.; Friday, 9:00 a.m.–4:30 p.m.
Class schedules, transcripts, academic records, graduation applications, change of program requests (dropping or adding a course), grading, change of biographic/demographic data (address, name, major) and other services are processed through the Office of the University Registrar.
The Registrar posts important information on its Facebook page—check often.

STUDY ABROAD (INTERNATIONAL EDUCATION)
Center for International Education
Nexus Building, Suite 145
study-abroad.adelphi.edu | 516.877.3487
Fax: 516.877.4131
Email: cie@adelphi.edu
Office Hours: Monday–Friday, 8:30 a.m.–4:30 p.m.
Special appointments are available.
The Center for International Education (CIE) assists students in finding a study abroad opportunity that fits their academic and personal needs. Adelphi study abroad programs include semester, summer, January intersession and spring break options around the world. Adelphi also offers short-term study abroad programs led by Adelphi faculty. For program descriptions and destinations, visit study-abroad.adelphi.edu.

WRITING CENTER
Nexus Building, Suite 132
writing.adelphi.edu | Campus ext. 3200
writingcenter@adelphi.edu
For a complete schedule for all locations, visit writing.adelphi.edu and our interactive online schedule available through our eCampus services tab. Hours vary by semester and location.
The Writing Center is the hub of writing-related activity at Adelphi University. Its primary purpose is to help students learn to use writing more effectively, in all aspects of college life. Any student—of any ability—who wants to improve his or her writing process may use the center. Together, you and your tutor will decide which aspect of your writing will be your focus.
**ARTS AND EVENTS**

**Art**
art-galleries.adelphi.edu

Coordinated by the Department of Art and Art History, the Adele and Herbert J. Klapper Center for Fine Arts Gallery, Ruth S. Harley University Center Gallery, AUPAC Gallery, Swirbul Library Gallery, Angello Alumni House and the Adelphi Manhattan Center Gallery have featured exhibits by renowned national and international artists and photojournalists. Faculty exhibitions, as well as master’s degree thesis, undergraduate fine and graphic arts exhibitions, and special collections are exhibited annually.

**Cultural Events**
events.adelphi.edu

The Cultural Events Committee brings world-renowned and fascinating speakers from around the globe and across the nation to our campus. Poets, philosophers and political pundits share their experience and insights to enhance the student academic experience and enlighten the community on national and international issues. Most lectures are free of charge and open to the public. For extremely popular speakers, the event may be a ticketed reservation with no fee.

**Dance**
dance.adelphi.edu | Campus ext. 4250

What makes our dance program unique:

Adelphi University’s dance program, founded by Ruth St. Denis in 1938, was the first dance department in an American university.

**Films and Off-Campus Events**
students.adelphi.edu/catalog/panthertainment | Campus ext. 3603

Purchase reduced-rate movie tickets for local cinemas at the Center for Student Involvement’s (CSI) PantherTainment Booth in Room 110 of the Ruth S. Harley University Center. Tickets can also be purchased online at adelphi.universitytickets.com and picked up in the CSI office.

Attend Broadway shows at reduced group ticket prices for trips to New York City—sponsored by the Student Activities Board (SAB) and the Commuter Student Organization.

The Center for Student Involvement provides students the opportunity to view new releases during each semester, at no cost. Screening of current films is in the beautiful Concert Hall in the Performing Arts Center (AUPAC). See the Weekly Programming email for dates and details.

AUPAC also hosts classical films throughout each semester as part of its performance series. For information and to purchase tickets, visit aupac.adelphi.edu.
Music

music.adelphi.edu | Campus ext. 4290

Audition and schedule information (new students only): music.adelphi.edu

The Department of Music at Adelphi University is firmly committed to the teaching of excellence in all areas of the art of music and music education. In addition to concerts featuring superb guest artists, the Music Department offers you the opportunity to join a music ensemble. Students in ensemble courses receive Arts Distribution credit. Ensembles are open to all students regardless of major. A list of music offerings with course numbers follows:

- Adelphi Chorus (0197-142, 143)
- Adelphi Concert Band (0197-160)
- Adelphi Jazz Ensemble (0197-272)
- Adelphi Symphony Orchestra (0197-140, 141)
- Adelphi Vocal Ensemble (0197-281)
- Chamber Music Ensemble (0197-294)
- Classical Guitar Ensemble (0197-273)
- Flute Ensemble (0197-270)
- Improvisation Ensemble (0197-280)
- Opera Workshop (0197-399)
- Percussion Ensemble (0197-274)
- World Music Ensemble (0197-255)

Performing Arts

Tickets and production information:

aupac.adelphi.edu | Box Office: Campus ext. 4000

Experience the performing arts (often at a nominal charge)—including concerts, dance and dance workshops, film screenings, cabarets, guest artists, theater workshops and mainstage productions—in the Performing Arts Center (AUPAC), a versatile facility including performance, rehearsal and academic spaces for dance, music, theater and visual arts.

ADELPHI STUDENT RUSH—Free tickets

Free rush tickets are a really great way to catch a show at the last minute. We regularly post rush availability to our Facebook and Twitter pages, so make sure you’re connected with us there. Or you can always call the box office and check with one of our ticket agents to see if “rush is on” for that night.

Rush tickets cannot be reserved in advance and are subject to availability one hour prior to the show. Limited quantities are available and rush tickets stop being distributed 10 minutes before curtain.

Contact the Lucia and Steven N. Fischer Box Office at 516.877.4000 for discount information. Hours are Tuesday to Friday, 1:00 p.m. to 6:00 p.m., and the box office is also open two hours prior to most performances.

ATHLETICS AND RECREATION

Department of Athletics and Recreation

Intercollegiate Athletics

aupanthers.com | Campus ext. 4240

Intercollegiate athletics have been part of Adelphi’s educational experience since 1896, when the women’s basketball and tennis teams both recorded successful initial seasons. Today’s Panthers are as successful as ever, competing in 23 Division II intercollegiate sports, plus the cheerleading squad and spirit teams.
Adelphi Teams

Baseball: men’s
Basketball: men’s and women’s
Bowling: women’s
Cheerleading: coed (not a competitive sport)
Cross-country: men’s and women’s
Dance: women’s (not a competitive sport)
Field hockey: women’s
Golf: men’s and women’s

Lacrosse: men’s and women’s
Soccer: men’s and women’s
Softball: women’s
Swimming and diving: men’s and women’s
Tennis: men’s and women’s
Track: men’s and women’s (indoor and outdoor)
Volleyball: women’s

ECAC and Northeast-10 Conference

Adelphi is affiliated with the Eastern College Athletic Conference (ECAC) and, as of August 2009, is a member of the Northeast-10 Conference (NE-10). Through the years, Adelphi student-athletes have been honored for both their athletic and academic success. They have received conference, regional and national accolades for excellence on the field and in the classroom. Several teams, including volleyball, men’s and women’s soccer, softball, women’s tennis, and women’s cross-country/track and field have all been recognized for academic success. The Department of Athletics is committed to serving the community by participating in an annual Breast Cancer Awareness fundraiser, assisting the local Salvation Army with toy and toiletry drives, and reading to elementary students through the Read Across America program.

Spirit Organizations

These organizations promote spirit and pride throughout the University community:

Adelphi cheerleaders • Adelphi dance team

Adelphi athletes have included Olympic gold medalists, such as former long jump world record holder Bob Beamon, sprinter Mel Pender and softball second baseman Dot Richardson. Over the years, numerous Adelphi athletes have also found success at the professional level in soccer, basketball, baseball and lacrosse. In more recent years, basketball players such as David Akinyooye, Sade Jackson and Jessica Kitrys, lacrosse players Donny Moss, Joe Vitale and Greg Puskuldjian, and baseball players Keith Couch, Rob Nixon and Cliff Brantly have been drafted to professional teams.

Student-Athletes

The graduation rate of our student-athletes is higher than that of the general student body. Last year, over 72 percent of Adelphi student-athletes maintained a 3.0 GPA or better with more than 35 percent boasting a 3.5 GPA or better. Grants-in-aid are offered to deserving student-athletes in most sports.

Campus Recreation

Woodruff Hall Room 240
recreation.adelphi.edu
Campus Recreation Office, Campus ext. 4242
Intramurals and Sport Clubs, Campus ext. 4243
Fitness and Aquatics, Campus ext. 4277

Stay fit while relaxing and enjoying the cocurricular experience. Visit the campus recreation website to learn what’s going on in intramural sports and find out about upcoming events, as well as what time the fitness center, gym and indoor track are open.
We offer:
• Open recreation
• Intramural sports
• Equipment loan
• Spirit clubs
• Group fitness classes
• Cat Cup Challenge
• Employment opportunities

CENTER FOR CAREER AND PROFESSIONAL DEVELOPMENT
Nexus Building, Suite 225
career-center.adelphi.edu | Campus ext. 3130
Email: careercounselor@adelphi.edu
Hours: Monday–Friday, 8:30 a.m.–4:30 p.m.; evenings by appointment
Call to make an appointment. To register for events, use the Career Center’s Handshake.

Services provided to undergraduate students, graduate students and alumni:
• Individual counseling
• Résumé reviews and interview preparation
• Handshake: online career service for 24/7 job search
• CareerCounselor email address for résumé reviews
• Career-interest inventories
• Internship preparation seminar (1 credit)

On- and Off-Campus Opportunities:
• Student Employment
• Student Worker Action Team (S.W.A.T.)
• America Reads/America Counts
• Going Global
• Hire-A-Panther Program
• Jaggar Community Fellows Program
• Leadership Certificate Program
• Panthers with a Purpose

Traditional Events:
• Welcome Back Block Party
• Annual Job and Internship Expo
• Count on Alumni for Career Help (C.O.A.C.H.) leadership certificate events
• Mock Interview Night
• On-campus recruitment interviews
CENTER FOR STUDENT INVOLVEMENT

Ruth S. Harley University Center, Room 110
csi.adelphi.edu | Campus ext. 3603

The Center for Student Involvement (CSI) is here to help you get involved, with more than 80 organizations, including Greek Life and honor societies. Whether you’re a commuter or a resident student, CSI offers support services and resources to help guide and develop your involvement in campus life. If you don’t find what you’re looking for, representatives from CSI can help you start a group of your own. Involvement helps you pursue your interests or develop new ones, build leadership skills, further your studies, exchange ideas and explore new cultures.

In addition to the oversight of the student organizations, CSI organizes the new student Orientation programs, Commuter Student Services, multicultural initiatives, Greek life, community engagement and service programs, student leadership development, and transfer initiatives.

STUDENT GOVERNANCE ORGANIZATIONS

Student Government Association
Ruth S. Harley University Center, Room 307
students.adelphi.edu/sga | Campus ext. 6934
sga@adelphi.edu

Meets every Tuesday at 6:00 p.m.
Mailbox located in Ruth S. Harley University Center, Room 110

The Student Government Association (SGA) promotes the general welfare of the undergraduate student body and the University as a whole, developing general and specific policies to govern the undergraduate student body and organizations.

Resident Student Association
Earle Hall, Room 100
students.adelphi.edu/rsa | Campus ext. 3650

Mailbox located in Earle Hall, Room 100 (Office of Residential Life and Housing)

The Resident Student Association (RSA) serves as the voice of all resident students, offering a wide variety of educational, social and community activities to enhance the quality of campus life. The RSA is composed of two bodies—the Executive Board and the Hall Councils.

Student Athlete Advisory Committee
students.adelphi.edu/saac | Campus ext. 4240

The Student Athlete Advisory Committee (SAAC) is a board of student-athletes committed to generating a voice within the NCAA to make other student-athletes aware of proposed NCAA legislation as well as to recommend legislation to the NCAA.

STUDENT ORGANIZATIONS

Academic Clubs
Accounting Society
Adelphi Robotics Club
American Sign Language Club
AU Ballroom Club
AU Criminal Justice Club
AU Student Nurses Association
Biology Club
Chemistry Club
Finance Society
Future Teacher Association
Marketing Management Society
Math and Computer Science
National Student Speech-Language-Hearing Association
Physics Club
Pre-Professional Club
Psychology Club
Social Work Action Gateway

**Media Organizations**
AU PAWS Web Radio
*Delphian* Newspaper
*Oracle* Yearbook
Works in Progress

**Diversity Clubs**
Black Students United
Chinese Students and Scholars Association
Females of Culture United for Success
Gender and Sexuality Alliance
International Students Society
Latino Student Association
Mosaic
NAACP
Student Appreciation Recognition of Adelphi Pinoys
South Asian Student Association

**Religious Organizations**
Adelphi Christian Fellowship
Chabad Jewish Student Group
Muslim Student Association
Newman Club
Sikhs United

**Special Action and Special Interest Clubs**
Breaking Boundaries
C.A.L.I.B.E.R.
Circle K International
Class Government Club
Commuter Student Organization
Cyber-Security Club
Games & Artists Making Epic Software
Student Activities Board
GREEK GOVERNANCE ORGANIZATIONS
InterGreek Council
Interfraternity Council
Multicultural Greek & Fellowship Council
National Panhellenic Council

GREEK LIFE
For more than 100 years, Greek organizations have been active in Adelphi campus life and community service. Greek Life includes seven fraternities, nine sororities and one social fellowship organization.

Fraternities (Men)
Alpha Phi Alpha Fraternity, Inc.
Delta Chi
Delta Sigma Pi (coed)
Kappa Sigma
Lambda Upsilon Lambda Fraternity, Inc.
Pi Lambda Phi
Phi Sigma Kappa

Sororities (Women)
Alpha Epsilon Phi
Alpha Kappa Alpha Sorority, Inc.
Delta Delta Delta
Delta Gamma
Delta Phi Epsilon
Delta Sigma Theta Sorority, Inc.
Phi Sigma Sigma
Sigma Delta Tau
Sigma Lambda Upsilon Sorority, Inc.

Social Fellowship
Swing Phi Swing Social Fellowship, Inc.

MyAULife
MyAULife is the web portal for our student organizations on campus. It includes all information about each group, including the mission statement, meeting dates/times, membership—take a virtual visit to find out if an organization is of interest to you! Log on to myaulife.adelphi.edu and get involved.

STARTING A NEW STUDENT ORGANIZATION
Center for Student Involvement
Ruth S. Harley University Center, Room 110
csi.adelphi.edu | Campus ext. 3603

Prior to starting an organization the following steps should be taken:
• Review current organizations’ mission statements to ensure your mission does not reflect a previously approved organization. To view other organizations’ missions, go to MyAULife and Organizations to view current groups. If a new organization’s purpose is similar to one established, the application will be denied.
To start an organization, at least 12 students must be interested in membership. At least seven students must have a status of junior or younger.

- Review sample constitution for examples on how to outline an organization. Samples can be found at students.adelphi.edu/sa/csi/campuslife/sample-constitution.php.

**Organization Approval Process:**
1. Submit a completed New Organization Application Form along with a draft of the organization’s constitution via MyAULife by the assigned date.

2. The application will be reviewed by the New Organization Committee, made up of administration, faculty and Student Government Association officers. Representatives of the organization may be asked to come to a meeting to discuss their organization and its plans.

3. If approved, organizations will enter a cohort with other new organizations. During this time each organization must have three representatives attend weekly trainings in order to aid in achieving full club status. They will be able to allocate funds from SGA for food, supplies and/or an event. Organizations must also host weekly or biweekly meetings, secure 12 active members, host one event and have an active presence on MyAULife.

**HONOR SOCIETIES**
The University holds membership in a variety of academic honor societies that are committed to serving the many interests of the Adelphi community. Membership for almost all of these societies is dependent upon predetermined academic criteria. In some cases, additional community service or interest-related criteria apply.

Alpha Epsilon Delta (premedical) \( \text{\textit{AE}} \text{\textit{D}} \)

Alpha Kappa Delta (international sociology) \( \text{\textit{AK}} \text{\textit{D}} \)

Alpha Psi Omega (national theater) \( \text{\textit{A}}\text{\textit{P}}\text{\textit{O}} \)

Alpha Upsilon Alpha (International Reading Association) \( \text{\textit{AY}} \text{\textit{A}} \)

Beta Alpha Psi (International Honorary Organization for Financial Information Professionals) \( \text{\textit{BA}}\text{\textit{P}} \)

Beta Beta Beta (biology) \( \text{\textit{BB}} \text{\textit{B}} \)

Beta Gamma Sigma (International Business Honor Society) \( \text{\textit{BG}}\text{\textit{S}} \)

Eta Chi Alpha (accounting) \( \text{\textit{HX}} \text{\textit{A}} \)

Eta Sigma Gamma (health education) \( \text{\textit{HS}}\text{\textit{G}} \)

Gamma Kappa Alpha (Italian) \( \text{\textit{G}}\text{\textit{K}} \text{\textit{A}} \)

Gamma Sigma Alpha (national Greek academic) \( \text{\textit{GS}}\text{\textit{A}} \)

Kappa Delta Pi (education) \( \text{\textit{KD}}\text{\textit{P}} \)

Kappa Pi (art) \( \text{\textit{KP}} \)

Lambda Alpha (anthropology) \( \text{\textit{LA}} \)

Lambda Pi Eta (communications) \( \text{\textit{L}}\text{\textit{P}}\text{\textit{H}} \)

Omicron Delta Kappa (national leadership) \( \text{\textit{OD}}\text{\textit{K}} \)

Order of the Omega (Greek leadership) \( \text{\textit{O}}\text{\textit{O}} \)

Phi Alpha (social work) \( \text{\textit{FA}} \)

Phi Alpha Theta (history) \( \text{\textit{FA}}\text{\textit{T}} \)

Phi Delta Kappa (education) \( \text{\textit{FD}}\text{\textit{K}} \)
Phi Epsilon Kappa (physical education) ⃝ΦK
Pi Delta Phi (French) ⃝ΠΦ
Pi Mu Epsilon (mathematics) ⃝ΠΜΕ
Pi Sigma Alpha (political science) ⃝ΠΣΑ
Psi Chi (psychology) ⃝ΨΧ
Rho Lambda (sorority leadership) ⃝ΡΛ
Sigma Delta Pi (Spanish) ⃝ΣΔΠ
Sigma Theta Tau (international nursing) ⃝ΣΘΤ
Tau Sigma (national transfer) ⃝ΤΣ

STUDENT SERVICES

BOOKSTORE
Ruth S. Harley University Center, Lower Level
adelphi.bncollege.com | Campus ext. 3900
Email: bookstore@adelphi.edu
Hours: Monday through Thursday, 9:00 a.m.–6:00 p.m.; Friday, 9:00 a.m.–3:00 p.m.
Open select weekends

At the beginning and end of the semester, the bookstore has extended hours.
Check adelphi.bncollege.com for weekly store hours.

The campus bookstore, owned and operated by Barnes & Noble Education, Inc., sells all required and recommended textbooks, as well as a variety of school, office and residence hall supplies. The store also carries nursing supplies, Adelphi clothing and gifts, reference books, trade paperbacks, candy, cards, and health and beauty products.

Services include:
• Buying textbooks
• Textbook rental
• Textbook online reservation
• Used textbooks
• Digital textbooks
• Textbook returns
• Textbook buybacks
• Spirit wear

Visit adelphi.edu/bookstore for textbook policies and procedures.

Adelphi and Barnes & Noble Go Green!
Barnes & Noble supports Adelphi’s sustainability efforts in many ways—graduation caps and gowns made from recycled materials, environmentally friendly merchandise available—and it recycles many of the products sold in the bookstore, such as ink-jet cartridges and batteries. Also, check out our earth-friendly bags—for a nominal price, you can purchase a reusable bag when you buy your textbooks and reuse it each semester. Plus, it can hold other stuff!
CHILD CARE
Alice Brown Early Learning Center
Campus ext. 3906
Hours: Monday–Friday, 8:00 a.m.–6:00 p.m.

The Alice Brown Early Learning Center provides child care services to children ages 18 months through 5 years old. Adelphi’s full-year child care facility offers developmentally appropriate programs to children of registered students at a discounted rate. Student employment opportunities, as well as graduate assistantships, are also available. Adelphi students who are enrolled in degree-based programs, which are engaged in the study of child development for children under the age of 5, are welcome to observe at the Early Learning Center, fulfilling required observation hours.

COMMUTER STUDENT SERVICES
Ruth S. Harley University Center, Room 110
adelphi.edu/commuters | Campus ext. 3603

The Center for Student Involvement also oversees Commuter Student Services, providing services and programs for students who live off campus.

The wide range of services and programs includes:

• Commuter Student Organization
• Commuter Assistant Program
• Commuter Hotline
• Commuter Appreciation Week (fall and spring semesters)
• Commuter meal plans
• Commuter Lounge in the Ruth S. Harley University Center
• Complimentary ice scrapers
• Free on-campus parking
• Lockers in the Ruth S. Harley University Center
• On-campus assistance with minor car issues, such as a dead battery or lockout (Public Safety)
• Public transit timetables and maps
• Shuttle service to and from bus and rail stations
• Umbrella lending service

In the event of inclement weather, all students are encouraged to call the Emergency Closing Hotline at 516.877.6870 to obtain information regarding delays or closings. (See page 46.)

Commuter Student Organization (CSO)
This student-led organization is a representative body for the commuter population and acts as an advocate for commuter needs. CSO meets weekly to plan programs, both on and off campus, for the commuter student.

CSO organizes Commuter Appreciation Week, which is held every semester and provides recognition and special events for commuter students. The week consists of a wide array of events, including breakfast and lunch activities, educational programs, resource fairs, giveaways, off-campus trips, speak-outs and so much more. Every semester, commuter students enjoy what the week has to offer—there is something for everyone.
Commuter Assistant Program
The Commuter Assistant Program pairs commuting upperclassmen with first-year students to help with the transition to Adelphi University. Commuter Assistants (CAs) serve as mentors and as a resource to help guide students during their first year on campus. CAs keep in contact with their commuting freshmen and encourage new students to get involved on campus.

All CAs hold office hours in the University Center during the week and are accessible to answer questions. CAs are equipped with the most up-to-date information regarding campus events and news so that they stand ready to assist any commuter student who may need their guidance.

The Commuter Assistant Program also hosts multiple events each semester for commuter students to enjoy and meet fellow students.

On-Campus Parking
There is no charge for students to park their cars on campus. However, every car must be registered (a maximum of two cars per student) and display a current Adelphi University parking decal. To register your vehicle, you must go to the Department of Public Safety and Transportation in Levermore Hall with the required identification to obtain your decal. For details on accepted documentation, go to adelphi.edu/vehicle. For more information, see page 47.

Students are advised to allow ample time for parking, particularly during the peak days and times of classes.

Commuter Lockers
Lockers are available at various locations around campus, including the Ruth S. Harley University Center’s Angela and Barry Zeman Commuter Student Lounge, the Hy Weinberg Center and the Performing Arts Center. With an Adelphi Student ID, a student can reserve a locker and lock from Auxiliary Services located in the Ruth S. Harley University Center, Room 301.

Commuter Student Lounge
Commuter students can relax between classes, store books in their lockers or print an assignment in the Angela and Barry Zeman Commuter Student Lounge. Located on the lower level of the Ruth S. Harley University Center, the lounge features:
- A quiet area, with lockers to store your stuff
- Computers and a printer
- Flat-screen TV
- Train, bus and shuttle schedules
- Microwaves

In addition, there are other lounge locations in Blodgett Hall, the Hy Weinberg Center, Hagedorn Hall of Enterprise, the Nexus Building and the Science and Social Work buildings.

Commuter Student Meal Plan
Office of Dining Services
Ruth S. Harley University Center Café
Campus ext. 3950/3952

As a commuter, you can take advantage of a prepaid declining meal plan that can be used to purchase food at any on-campus dining area. At Post Hall, commuters have the option to purchase the all-you-care-to-eat meal for one price. It’s simple—you can deposit anywhere from $25 to $500 on your card. Every time you make a purchase, it will be deducted from your balance, and you can monitor how much money you have left by asking the cashier. In addition to being able to take advantage of Adelphi’s great dining options, other benefits of this plan include:
• The convenience of not having to worry about being short on cash
• Tax-free food purchases
• The ability to carry leftover money from the fall into the spring semester
• Ten percent added for free to the Level 1 ($500) and Level 2 ($250) commuter meal plans

To deposit money on your meal plan, visit the Office of Dining Services in the UC Café. You can contact the dining services manager, at campus ext. 3952, or the meal plan coordinator, at campus ext. 3950, if you have any questions about this plan or if you lose your card.

Dining Services
The commuter student meal plan is redeemable at the dining locations around campus, including the Ruth S. Harley University Center Café (first floor), the Underground Café (lower level), Post Hall (all-you-care-to-eat dining plan), and the Center for Recreation and Sports (Panther Melts and Legends Juice Bar), plus new grab-and-go locations in the Science and Nexus Buildings.

COPY/PRINT/SCAN/FAX SERVICES
Copy Service Center, Swirbul Library, Main Floor
it.adelphi.edu/print | Campus ext. 3570
Hours: Monday–Thursday, 9:00 a.m.–4:00 p.m.; Friday, closed

Hours are extended at the beginning of the semester.
• Print management—Students can print an allotted number of prints on University printers. Visit it.adelphi.edu/print for details.
• Scan services—Include BookScan at no cost from books, journals or other documents to USB drive. Visit libguides.adelphi.edu/printing for more information.
• Fax services are also available in Swirbul Library from 8:00 a.m.–4:00 p.m.

DEAN OF STUDENT AFFAIRS
Nexus Building, 3rd Floor, East Suite
students.adelphi.edu/dean | Campus ext. 3660

The Office of the Dean of Student Affairs oversees all areas of student life at Adelphi, including Health Services, the Interfaith Center, International Student Services, Residential Life and Housing, the Student Access Office, Student Conduct and Community Standards, Student Counseling and the Center for Student Involvement. Services, programs and support are provided to enrich and complement the academic experience. As student advocates, the office promotes involvement, skill development, and the overall health and well-being of the students.

Students with suggestions for augmenting student life at Adelphi, or who have other issues or concerns, are invited to see the assistant vice president and dean of student affairs in the Nexus Building.

DINING SERVICES
Ruth S. Harley University Center Café
adelphi.edu/dining | Campus ext. 3950

There are several food locations, as well as catering services and vending services, that are available to students, faculty, staff and guests.

Students may use meal plan cards or major credit or debit cards for food purchases at all campus dining locations.
Ruth S. Harley University Center
- University Center Café
- Underground Café

Post Hall
- All-You-Care-To-Eat
- Convenience Store
- Panther Mart

Center for Recreation and Sports
- Legends Café
- Panther Melts

Science Building
- Outtakes

Nexus Building
- Paws Café

Vending machines around campus

FINANCIAL SERVICES
Levermore Hall, Lower Level
financial-aid.adelphi.edu | Campus ext. 3080 | Fax: 516.877.3380
Email: financialservices@adelphi.edu

Hours

<table>
<thead>
<tr>
<th>Semester hours:</th>
<th>Summer hours (June 1–August 15):</th>
</tr>
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<tbody>
<tr>
<td>Monday–Thursday, 8:30 a.m.–6:00 p.m.</td>
<td>Monday, Tuesday, Thursday, 8:30 a.m.–4:30 p.m.</td>
</tr>
<tr>
<td>Friday, 9:00 a.m.–4:30 p.m.</td>
<td>Wednesday, 8:30 a.m.–6:00 p.m.</td>
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<tr>
<td>(See our website for summer and holiday hours)</td>
<td>Friday, 9:00 a.m.–4:30 p.m.</td>
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<td></td>
<td>(See our website for holiday hours.)</td>
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The Office of Student Financial Services is located in Levermore Hall on the lower level. The staff is available either by appointment, by email at financialservices@adelphi.edu or on a walk-in basis to discuss financial aid options and to assist students and their families. General financial aid and student account questions can be answered by the representatives available at the Information Desk. For situations requiring more in-depth consultation, students should make an appointment to meet with a financial aid counselor. Students can also visit our website for information about the financial aid application process, identifying scholarships, grants, loans, charges for tuition and fees, and payment options. In addition, deposited students can access their account via eCampus to pay their bill online, review account information and review their financial aid awards.

INFORMATION TECHNOLOGY
Swirbul Library, 2nd Floor
it.adelphi.edu | Campus ext. 3340 (Help Desk)

Adelphi IT offers many services to enhance your college experience. Go to it.adelphi.edu/catalog to learn about all the technology services and core online tools used by Adelphi students. You’ll find that eCampus is your go-to portal for secure tools such as AU Gmail, course registration, the
Moodle course management system, degree audit and more.

Adelphi provides computer workstations, wireless access, equipment loans, help desk assistance, tech discounts, device charging stations, workshops and access to 3-D printing. You’ll also want to download the free AU2Go app on your iOS or Android device for mobile access to Moodle, alerts, grades, course evaluations, event listings and other resources.

INTERFAITH CENTER
Ruth S. Harley University Center, Room 108*
interfaith.adelphi.edu | Campus ext. 3113
Email: auinterfaith@adelphi.edu

Hours
Monday–Friday. Visit the website for updated hours.
Information and schedules may be obtained from the reception desk.

The Interfaith Center, as part of the Division of Student Affairs, fosters an ecumenical and interfaith presence on campus and introduces interested members of the University community to houses of worship in the area. Religious life and practice are matters of choice at Adelphi. As a private, nonsectarian university, we do not promulgate any particular religious belief. The Interfaith Center provides a campus ministry to suit individual needs through spiritual guidance, counseling, educational programs, meditation, social events and opportunities for worship. Participation is voluntary and all are welcome. Students are served by representatives of the Catholic, Jewish, Muslim and Protestant faiths.

For information on all ministries served through the Interfaith Center, including off-campus religious services, visit interfaith.adelphi.edu.

*Check interfaith.adelphi.edu for effective date of move to the third floor in the 2016–2017 school year.

INTERNATIONAL STUDENT SERVICES
Ruth S. Harley University Center, Room 110*
iss.adelphi.edu | Campus ext. 4990
Email: internationalstudentservices@adelphi.edu
Hours: Monday–Friday, 8:30 a.m.–4:30 p.m.

Adelphi has a strong commitment to international education and welcomes students from all over the world. As part of the Division of Student Affairs, International Student Services assists international students in meeting legal requirements for entry into the United States and in maintaining legal status while pursuing full-time study at Adelphi. The office provides advice regarding requirements of U.S. citizenship and immigration services, the Department of State, the Social Security Administration and a wide variety of concerns such as culture, customs and the American educational system.

In addition, the office can assist all international students meet the academic, social and personal challenges before them—registering for classes, making new friends, learning University procedures and policies, and developing an understanding of American culture through workshops, special events and individual counseling.

*Check iss.adelphi.edu for effective date of move to Post Hall, Room 203, in Fall 2016.
LOST AND FOUND
All found property should be sent to the University’s Lost and Found, located in Auxiliary Services, Ruth S. Harley University Center, Room 301. All found property is logged in and stored for 90 days. Lost claims should also be made at the Ruth S. Harley University Center, Room 301.

MULTICULTURAL AFFAIRS
Multicultural Affairs is an area within the Center for Student Involvement that seeks to promote an inclusive and socially just university environment by offering programming that explores the complex intersections of race, gender, sexual orientation, class and spiritual diversity. Furthermore, Multicultural Affairs acts as an educational resource for the Adelphi community by offering diversity, social justice workshops, C.O.R.E. (creating ongoing respect and equity) and Safe Zone (LGBTQ+ ally) trainings to promote cultural awareness. For more information, visit csi.adelphi.edu/multicultural.

Education, Workshops and Training
Please contact the Center for Student Involvement or visit csi.adelphi.edu to schedule a training session. The program’s goal is to contribute to an open campus climate that is safe, accepting and just for all members of the University community.

ORIENTATION
Ruth S. Harley University Center, Room 110
students.adelphi.edu/orientation | Campus ext. 3603
Orientation is designed to help you make the transition to college and enhance your success in an enriched academic environment. Orientation provides information about continuing services and assistance to new students.

All new students, freshmen and transfers alike, participate in an Orientation program prior to their first semester. Freshmen matriculating in the fall semester participate in a three-day overnight program. The programs present information about University services and resources, and provide an opportunity to meet fellow students from across the nation and around the world. International Orientation is a mandatory program each semester to familiarize international students about government regulations and University policies. Scheduled a few days before classes begin, this program will help acclimate students from around the world as they transition into a new culture and familiarize them with campus resources.

The Transfer Transition is designed to help transfer students continue their academic journey at Adelphi, register for classes and become familiar with the campus community.

Transfer, international and all other new students entering in the spring participate in programs designed to fit their individual needs. Orientation provides a comprehensive introduction to curricular as well as cocurricular life, in addition to a familiarization with campus facilities and resources. Each program is meant to integrate all facets of student learning and campus life, so that students join the University community as confident, assertive and civic-minded individuals.

For dates and times of all Orientation programs, visit the Getting Started at Adelphi website and open the appropriate link.
RESIDENTIAL LIFE AND HOUSING

Overview
The mission of the Office of Residential Life and Housing is to support the development of our students in a safe, inclusive community. We encourage a commitment to leadership, tolerance and citizenship through purposeful social and educational opportunities by providing programs, services and facilities that contribute to the intellectual, social and cultural development of students. During the academic year, we sponsor more than 450 seminars, workshops and events, which are led by faculty, staff and off-campus educators. Examples of some topics that have been included are interpersonal relationships, interviewing techniques, cultural diversity and stress management. Whether a student chooses to live on or off campus, the University encourages everyone to become part of the campus community and participate in the vast array of resources available to all.

Selecting a place to live is perhaps one of the most important decisions you are about to make. Your new home environment will enhance and develop your social, cultural, intellectual, recreational and academic experience. We hope you will be an active participant in community programs and that you will make every effort to get to know a wide variety of residents from diverse backgrounds. For information about our seven on-campus residence halls and off-campus options, visit housing.adelphi.edu.

ON-CAMPUS HOUSING

There are seven unique residential halls on campus. Each residence hall on campus is supervised by a full-time residence hall director (RHD) who is committed professionally and personally to the concept of the residence hall as a center of learning. The RHD lives and works in the hall throughout the year and supervises a staff of trained graduate and undergraduate resident assistants (RAs). In addition, each building has hall attendants who register guests before they may enter the building during evening and late-night hours.

To live in University-operated housing, all students must sign a Residence Hall Agreement, be registered for classes and pay a nontransferable and nonrefundable deposit to the University with their agreement to request a space in housing for the ensuing agreement period. The deposit is $300, of which $200 will be applied to your student account and $100 will be retained as a damage deposit. For the complete Residence Hall Agreement, visit housing.adelphi.edu/agreement.

All Garden City campus resident students are required to purchase a meal plan offered by Adelphi University Dining Services. For more information about the meal plans, visit dineoncampus.com/adelphi.

For general information and frequently asked questions about Residential Life and Housing at Adelphi University, visit housing.adelphi.edu/faq.

What to Bring and What Not to Bring—On-Campus Residents

The following are suggested items for your new home at Adelphi University:

- Alarm clock
- Calendar
- Cleaning products
- Fan
- Flashlight
• Flip-flops for the shower
• Hair styling tools (1,000 watts or less)
• Laptop or personal computer
• Laundry basket and liquid detergent for high-efficiency washing machines—Powdered and pod detergents are strongly discouraged.
• Personal clothing and hangers
• Reading lamp
• Refrigerator (no more than 4 cubic feet)
• Room decorations
• Rug
• Shower caddy
• Small trash can and recycling bin
• Standard or XL twin sheets, pillows, and comforter (our mattresses are 36” x 80” standard size twin sheets fit these mattresses, but you may choose to bring extra-long twin sheets)
• Surge protector with an on/off switch
• Toiletries
• Towels
• Umbrella

The following items are not permitted in the residence halls:

• Weapons (or reasonable facsimiles thereof), firearms, fireworks and explosives
• Alcohol (including containers), narcotics and other illegal drugs, and drug paraphernalia
• Cooking appliances or other high-wattage equipment, such as halogen lamps, hot plates, electric coffee pots, immersion heaters, popcorn poppers, electrical/space heaters, electric frying pans or woks, microwave ovens, stoves, toaster ovens, air conditioners, refrigerators over four cubic feet, or any other appliance over 1,000 watts, with the exception of hair dryers
• Gasoline machinery, such as motorbikes, motorcycles or mopeds, and any other combustible items, including combustible engines, flammable liquids, nonelectric lanterns or combustible decorations
• Hoverboards, such as self-balancing scooters, battery-operated scooters, hands-free Segways and electric-powered skateboards—except assistive devices necessary to individuals for accessibility accommodations
• Holiday lighting or string lights
• Medusa lamps or lamps with soft plastic or paper lampshades (fire hazard)
• Candles or substances used for burning (e.g., incense)
• Extension cords or outlet extenders (Surge protectors with an on/off switch are acceptable.)
• Waterbeds
• Tapestries, curtains and/or drapes
• Pets of all kinds. Exceptions are:
  – Service animals for authorized persons (Contact the Student Access Office.)
  – Fish contained in a properly maintained tank of no more than 10 gallons

RESOURCES AND SERVICES FOR ON-CAMPUS RESIDENTS

Laundry Services for On-Campus Residents
Laundry rooms, located in each of the residence halls, are for resident student use only. Laundry service is included in the room and board charge for students living in the residence halls. Therefore, the machines are free of charge.

Each residence hall has numerous laundry rooms located on various floors of the building. The laundry rooms are equipped with front-load machines that use 60 percent less water and require 50 percent less detergent than a top loader. However, powdered and pod detergents are strongly discouraged. Each machine takes about 30 minutes to wash and 45 minutes to dry. You should never leave your belongings or clothes unattended in any of the laundry rooms.

Please report any problems with the laundry machines to your residence hall director or resident assistant. They will contact the vendor in order to have the equipment repaired. Do not remove another student’s laundry from the washer or dryer, but bring the situation to the attention of the RHD or RA.

Trash and Recycling for On-Campus Residents
Trash receptacles are located in the laundry rooms, some hall closets and in the bathrooms of each residence hall. All residents are responsible for properly disposing of their trash. Residents who leave trash in the hallways, stairwells or in any other inappropriate location will be subject to fines and disciplinary sanctions.

Recycling on campus is important as Adelphi commits to its green initiative. Resident students are encouraged to use the designated receptacles in the residence halls to properly discard cardboard, paper, ink-jet cartridges, batteries, cans and bottles. Since Adelphi supports the environmentally friendly charge to reduce, reuse and recycle, students are also requested, when leaving the room, to turn down thermostats, log off computers and turn off unnecessary electrical appliances. For more information about Adelphi’s commitment to the environment, visit green.adelphi.edu.

Lounges for On-Campus Residents
Each residence hall has a lounge located on its first floor, adjacent to the lobby. New Hall A, New Hall B and Eddy Hall have additional lounges located on each floor. The lounge is furnished with a television set, couches and kitchenette facilities. The kitchenettes are furnished with an oven, range, microwave, sink and cooking utensils. Cooking is not permitted in rooms or anywhere in the residence halls other than in the kitchenettes.
Mail for On-Campus Residents
To receive mail, please ensure that your address appears on the envelopes as follows:

<table>
<thead>
<tr>
<th>Format</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>John Doe</td>
</tr>
<tr>
<td>Residence Hall and Room Number</td>
<td>Eddy Hall 100</td>
</tr>
<tr>
<td>Adelphi University</td>
<td>Adelphi University</td>
</tr>
<tr>
<td>One South Avenue</td>
<td>One South Avenue</td>
</tr>
<tr>
<td>P.O. Box 701</td>
<td>P.O. Box 701</td>
</tr>
<tr>
<td>Garden City, NY 11530-0701</td>
<td>Garden City, NY 11530-0701</td>
</tr>
</tbody>
</table>

Your mail will be placed in your mailbox, located in the mailroom of your residence hall. Ask your RA for your mailbox combination, or a key if applicable, and the exact location of your mailbox. Large packages can be collected at the Post Hall mailroom, Room 105. Office hours are posted outside the mailroom each semester. If you would like to contact the mailroom for information on hours of operation or on the status of a package, call 516.877.6180.

Computer Access for On-Campus Residents
For a comprehensive guide to computer services available on campus, call the Information Technology (IT) Help Desk at 516.877.3340. To facilitate access in your residence hall to the AU wireless network, IT maintains wireless coverage at the Garden City campus. Your computer must be equipped with a Wi-Fi card. Register your device with eduroam to access wireless at Adelphi and member campuses worldwide. Or use the AU network with key gopanthers and your login information. Two desktop computers and wireless printing printers are available to resident students in one lounge of each residence hall. For more information, visit it.adelphi.edu/wifi.

Television for On-Campus Residents
You are provided with cable television access in your room with approximately 60 cable channels. The channel listing is available from your residence hall staff. Resident students are provided free HBO GO access using your student log-in by selecting Adelphi University at hbogo.com.

OFF-CAMPUS HOUSING
The Office of Residential Life and Housing is expanding to meet the growing needs of our students. Our services include housing options on campus in Garden City, off-campus options on Long Island and near the Manhattan Center and possible housing options in Manhattan and Brooklyn. Many Adelphi students choose to live off campus for various reasons—apartment-style living arrangements, a time to foster independence, family arrangements and other needs.

For more information on these and other housing options, visit housing.adelphi.edu/off-campus-housing. Applicants may also contact the assistant director for off-campus living in the Office of Residential Life and Housing at 516.877.3650.

In addition, students may search the Adelphi Off-Campus Housing Service, which allows them to save and compare their favorite listings, view their search history, search for roommates and more. Visit the Adelphi University Off-Campus Housing Services at offcampushousing.adelphi.edu.

RESIDENTIAL LIFE POLICIES
Students living in University housing are subject to federal, New York State and local laws, as well as University policies governing student housing, student conduct and disciplinary guidelines. Students are also responsible for knowing and observing University regulations and guidelines as
Community Standards

1. Residents are under continuous obligation to be considerate of fellow students. Inconsiderate behavior, including irresponsible behavior resulting from alcohol or drug abuse, smoking in any residence hall, infringement on roommate privacy, excessive noise or other residence hall violations, will be subject to review and disposition by the appropriate residence hall staff members.

2. Residents may not exhibit behavior that intimidates or interferes with the use of the space by others, specifically, but not limited to, behavior that attempts to force a roommate to move out of the room or to prevent a new roommate from moving in, and behavior that is disruptive in lounges or in any other part of the residence hall facility. This includes, but is not limited to, playing sports indoors and throwing anything out of windows. Conduct that endangers the safety of property or the health and safety of others is not permitted.

3. Access to bathroom facilities is limited to the designated gender.*

4. Sound carries easily throughout the residence halls. Voices, stereos, televisions and sound amplification equipment can often be heard in other rooms on a floor, on floors above and below, and in neighboring buildings. Residents should be conscious of the volume of their music, and all are expected to be considerate of and comply with reasonable requests from peers and staff to adjust their sound/noise levels.

5. Quiet hours will be enforced in all residence halls. In addition to noise regulations, residents will observe 24-hour quiet hours during University-designated examination periods.

Building Security

6. Your personal safety and the physical security of the residence halls depend in part on your knowledge of safety precautions. Public safety officers patrol the campus 24 hours a day. Student hall attendants staff the main door of each residence hall at night to regulate access to the buildings. Student hall attendants will check residents’ identification cards and will register guests.

7. All occupants assume total responsibility for their rooms, including contents, behavior, damages and activities that occur within them. Any violations may affect your status as a resident student, including, but not limited to, probation and/or removal from the residence halls.

8. Residents are responsible for ensuring the health and safety of persons and property in common areas (corridors, lounges, etc.). Residents are obligated to report dangerous or disruptive activities to the residence hall staff. Outside doors may not be propped open.

9. Sidewalks, entrances, passages, elevators, lobbies, stairways, corridors and halls must not be obstructed, encumbered or used for any purpose other than entrance and exit to and from the premises.

*However, gender-inclusive housing and all-gender restrooms are available on campus. For the locations of all-gender restrooms, visit students.adelphi.edu/catalog/all-gender-restrooms. Information about gender-inclusive housing is available from the Office of Residential Life and Housing.
Posting Policy

It is prohibited for any person to peddle, solicit, cause or attempt to peddle or solicit anywhere on campus. This includes, but is not limited to, distributing bar flyers, leaflets and posters under doors, on car windows, floors or the ground, or anywhere on campus. Approved organizations can post flyers by obtaining approval from the Center for Student Involvement and the Office of Residential Life and Housing. Once approval has been granted, the flyers may be delivered to the Office of Residential Life and Housing for distribution and posting by the residential life and housing staff. Violations of this policy may result in disciplinary action including, but not limited to, restitution, cumulative fines, educational sanctions and suspension from the University, and is cause for arrest for violating Garden City Village Ordinances §121-1 and §155-2.

Fire Regulations

10. All occupants must leave the building immediately, using the nearest exit, whenever a fire alarm sounds or when instructed to do so by University personnel during times of emergency. Shut your door as you leave to prevent the fire from spreading.

11. Fire drills will be conducted in your residence hall to familiarize you with evacuation guidelines. You must consider all alarms as real and leave the building in a timely manner (defined as three minutes or less). Failure to do so will most likely constitute a fire safety violation resulting in a minimum $100 fine.

12. The use of elevators is prohibited whenever the fire alarm is activated or if there is a fire in the building.

13. Tampering with fire equipment, smoke detectors and/or fire alarms is a violation of New York State law and University policy. Persons involved may be subject to judicial action and/or arrest. University policy states that false fire alarms will likely result in disciplinary probation and/or suspension.

14. Municipal fire safety regulations forbid cooking in the residence halls, except in lounges equipped with kitchen facilities. Kitchen areas are provided for residents to use in each building.

15. Fire Safety Violation Sanctions: Refer to safety.adelphi.edu/resources/fire/violations.

Room Security

16. Student room doors should be kept locked at all times and window(s) should be secured.

17. Search of rooms: Nothing in the University-student relationship or the Residence Hall Agreement will expressly or implicitly authorize University officials to permit police or other government officials to search a student’s room without a warrant. The dean of student affairs, or a designee, may search a student’s room only with the permission of the student, except when it is reasonably believed that a violation of campus policy or law has occurred or when it is deemed an emergency.

18. Access: When a representative of the Division of Student Affairs, facilities management or public safety seeks access to a resident’s room to determine occupancy for maintenance and repairs, the occupant will be notified in advance of such entry. A professional staff member in the Office of Residential Life and Housing will be notified in advance when entrance is necessary by a representative of the dean of student affairs or the assistant vice president of public safety. A student request to facilities management for repairs and permission for entry constitutes an invitation for room entry for that purpose. If no permission is given, facilities management must make arrangements directly with the resident student. Residential life and housing staff will conduct health and safety inspections at least once a month.
19. The University reserves the right to remove from the student’s room any item not in conformity with University policies.

20. Keys: Each resident is given a room key and may be given an outside door key. Residents are expected to carry their room keys and Adelphi ID card at all times. Suite residents are also given a suite key. Room keys are not to be loaned or duplicated. This includes ID cards used as access keys to buildings and/or rooms.

If the resident student loses any key, the lock will be changed and new keys will be issued to the residents of that room. The cost of the lock change will be billed to the student who lost the key. Keys must be returned to the residence hall staff member when the resident vacates the room or when directed to hand in keys by a member of the residential life and housing staff. Failure to return the room key will result in an automatic lock change. The student who fails to return the key will be billed for the lock change.

Students who are locked out of their room should call the resident assistant (RA) on duty. If the RA on duty is not available or if there is no RA on duty, you may contact any RA in the building or the residence hall director (RHD) during the day. Students should not expect that a staff member will be available to open a room as RAs may be in class and the RHD may be unavailable. The University imposes a fine based on the number of times that a student is locked out during an academic year. The first lockout is done with a written warning, the second is $5.00, the third is $10.00, the fourth is $20.00 and $50.00 for each lockout thereafter. Should you lose your key, you must inform a staff member immediately.

Room Usage

21. The University provides routine housekeeping services only for lounges, corridors, stairways and common bathrooms. The student is responsible for the care and cleaning of his or her room. Students who reside in suites with semiprivate baths are also responsible for the care and cleaning of their bathroom.

22. On occupying or vacating an assigned room, the resident is required to check the condition of the room and its furnishings with the staff member on forms provided. The University holds each student responsible for loss or damage to property beyond normal wear and tear and cleaning.

23. Residents may add furnishings to their rooms subject to health and safety codes, but they are not permitted to move University furnishings from, or to, any room or public location. Removal of University furniture from campus facilities is forbidden. University furniture missing from rooms at the time of checkout will be charged to the responsible individual(s) at full replacement cost.

24. The University cannot store student room furniture. Each piece of furniture assigned to a room must remain in that room, at all times, for the entire academic year.

Guests and Visitors

Good sense and common courtesy apply when residents want to have guests and visitors. The residence hall policies and guidelines related to guests and visitors permit residents to have guests in a manner that does not infringe upon the comfort or rights of other residents, maintaining a required level of safety and security in the residence hall. The following general policies apply to all guests and visitors:

25. Guests and visitors must have a valid state, federal, military or Adelphi photo identification card in order to be signed in.
26. Regardless of the length of his or her stay, the guest and/or visitor is expected to abide by all policies, guidelines, regulations and standards of residential life and housing, and of the University.

27. The host is responsible for his or her guest(s), and their actions, at all times.

28. Disregard and/or interference with the rights of other students with respect to reasonable quiet and privacy is strictly prohibited in the residence halls.

29. Possession, use, sale or exchange of alcohol, illegal drugs, narcotics or drug paraphernalia is strictly prohibited.

30. Loaning and/or duplicating of residence hall keys or ID cards and altering of door locks is strictly prohibited.

31. The University assumes no liability for loss of or damage to personal belongings of guests or visitors.

32. Visitors: Provided that there is no unreasonable interference with the rights or expressed preference of a roommate, a resident may have a visitor (one whose stay is for a few hours, but not overnight). The following guidelines and conditions must be met:
   a. It is the responsibility of the host to meet his or her visitor in the lobby, regardless of the time of day or night, and remain with that person at all times when the visitor is in the residence hall.
   b. All visitors must register by signing the Visitor Register and presenting a valid form of current photo identification, as stated in line 25. All visitors present in the building at 6:00 p.m. must be escorted to the hall attendant booth to sign in. All visitors in the building between the hours of 6:00 p.m. and 4:00 a.m. must be signed in at the hall attendant booth.
   c. When the visitor leaves the residence hall, he or she must be escorted to the lobby by the host and must sign out in the Visitor Register.
   d. There may be no more than three visitors per host.

33. Overnight guests: Provided that there is a properly documented and approved guest pass on file, residents may have overnight guests (one who stays in the room overnight). In the interest of the rights of roommates and other hall residents, there are limits to the duration and frequency of such visits. Overnight guests must follow the same guidelines and conditions met by visitors, as outlined above. In addition, the following guidelines and conditions must be adhered to:
   a. An overnight guest may not stay on campus for more than three consecutive nights.
   b. An overnight guest may not stay on campus for more than six days per calendar month.
   c. There may be a maximum of three overnight guests per host.

34. Overnight guest passes: In order to facilitate the entrance and exit of overnight guests, the host must obtain an overnight guest pass, which is available through the RAs and RHD, and submit the completed overnight guest pass to the residence hall director during posted office hours. The overnight guest pass permits the overnight guest to enter and exit the residence hall by showing the hall attendant the pass with a valid photo identification, as stated in line 25.
   a. Requests for overnight guest passes must be submitted to the RHD at least 24 business hours prior to the visit.
   b. An overnight guest pass will be issued for no more than three consecutive days or six days per month.
c. It is the responsibility of the host to meet his or her guest in the lobby upon the guest’s arrival and escort the overnight guest at all times.

d. Upon entering the building, the overnight guest who has a completed overnight guest pass must present both the overnight guest pass and valid photo identification to enter the building, but need not sign in with the Visitor Register.

Drug and Alcohol Policies

Adelphi University policies, rules and standards regarding illicit drugs and alcohol are available in the complete form at academics.adelphi.edu/aod. Alcohol and drug policies specific to the residence halls are outlined in this guide.

35. Possession: Students who bring drugs, alcohol or paraphernalia into the residence halls will be subject to the residential life and housing disciplinary process and/or University disciplinary process as outlined in the Code of Conduct.

36. Possible sanctions: Any member of the Adelphi community found to be in violation of the drug or alcohol policies in the residence halls will be subject to disciplinary sanctioning, which may include, but is not limited to, referral for counseling, disciplinary probation, educational sanctions, loss of University housing or suspension from the University, based on the merits of the case.

37. Legal convictions: All members of the Adelphi community, resident or not, must abide by the terms of this policy and, in accordance with federal laws, report to the Office of the Dean of Student Affairs any conviction under any local, state or federal law applicable to this policy.

38. Residence Hall-Specific Policies

a. Alcoholic beverages, containers (full or empty) or paraphernalia will not be permitted under any circumstances anywhere in the residence halls, including student rooms. Students who bring alcoholic beverages into the residence halls or rooms will be subject to strict disciplinary action.

b. Alcohol-drinking contests of any kind are strictly prohibited.

c. Advertisements for student events should be commensurate with the educational mission of the University. Solicitation and publication of alcohol-related advertisements in University publications and media is prohibited.

d. Students and others who have demonstrated a repeated or serious abuse of alcohol will be referred to appropriate counseling services.

e. The possession and consumption of alcoholic beverages outdoors is restricted by Village of Garden City ordinance.

f. Disruptive or inappropriate behavior caused by drugs or alcohol abuse will not be tolerated. Violators are subject to removal from campus and may be subject to disciplinary action.

39. Confiscation: In accordance with the Code of Conduct, it is the policy of the Office of Residential Life and Housing to confiscate and properly dispose of illegal drugs, drug paraphernalia and unauthorized alcoholic beverages that are found in the residence halls.

40. Violations: Violations of the policies and standards adopted by the University concerning substance abuse should be reported to the dean of student affairs when the violation involves a student.
Health and Safety Code

Although common dangers are listed below, students are warned that endangerment to health or safety will not be tolerated. Residence hall staff will inspect rooms to ensure safety; prohibited items will be confiscated. Items not picked up and brought home within seven business days will be discarded. This Code is subject to revision at any time. Students with documented disabilities who may need special exceptions to the Health and Safety Code should contact the Student Access Office.

41. Prohibitions: The presence or use of any of the following constitutes a direct violation of residence hall policies and the Residence Hall Agreement. Such a violation may result in the loss of residence hall privileges or, under certain circumstances, dismissal from the University. For a listing of prohibited items, please see page 32.

42. Regulations: Any of the following behaviors constitutes a direct violation of residence hall policies and the Residence Hall Agreement; the Office of Residential Life and Housing also reserves the right to address any behaviors covered by the Code of Conduct. Such a violation may result in appropriate sanctioning, including, but not limited to, loss of residence hall privileges, educational sanctioning, probation or, under certain circumstances, dismissal from the University.

- Failing to comply with the requests of any University official, including RAs and hall attendants
- Loaning and/or duplicating residence hall keys or ID cards and altering/adding door locks
- Misappropriation and/or misuse of University property and furnishings, including fire safety equipment, causing a false fire alarm and use of room furniture not assigned to the student
- Blocking stairways, corridors and doors with any object
- Athletic endeavors of any kind within the residence hall
- Accessing a roof of any residence hall
- Construction or alteration of any area within a residence hall without the written permission of the director of residential life and housing
- Disregard for the security of others, including propping open exterior doors, permitting unaccompanied nonresidents into the residence halls, either directly or through negligence, and failing to cooperate with public safety personnel, including receptionists
- Exiting or entering through an alarmed door that is designated as being for emergency use only, whether the door is alarmed or not
- Removing, tampering with or raising individual window screens, especially for the purpose of gaining entry into the building or for placing, throwing or draping objects from the window
- Placing and/or hanging anything outside of room windows
- Students may not conduct business dealings in the residence halls: Solicitation, canvassing and sale of products or tickets by individual students, nonregistered student groups and/or nonstudents for personal or organizational funds, sales, memberships or subscriptions is prohibited in University buildings. Officially recognized University student organizations must receive approval from the Center for Student Involvement prior to consulting the Office of Residential Life and Housing about conducting such activities.
RUTH S. HARLEY UNIVERSITY CENTER

students.adelphi.edu/uc

The Ruth S. Harley University Center is the hub of student life at Adelphi. Facilities and services on the lower level include the Bookstore, Fireplace Lounge, Angela and Barry Zeman Commuter Student Lounge (with lockers, microwaves, flat-screen TV, printers and computers that provide easy access to the Internet) and the Underground Café, which offers indoor and outdoor dining space.

The main level includes the UC Café, which offers a wide variety of meal and snack options with a spacious dining room that opens onto a lovely outdoor patio. The UC Art Gallery, PantherTainment service, an ATM and the Atrium Lounge are also located on the main floor. The Center for Student Involvement is also on this floor, to provide convenient access to student services. The second level is the primary activity area of the center—it features the Thomas Dixon Lovely Ballroom, which functions as a 700-seat auditorium, with the option to be subdivided into three smaller rooms, plus lounges and seven multipurpose meeting rooms that fit every need. The third floor includes several administrative offices, including the Chapel, Student Conduct and Community Standards, as well as the Student Counseling Center. The Interfaith Center will relocate to the third floor once renovations are complete.

STUDENT ACCESS OFFICE
(Formerly known as Disability Support Services)
Ruth S. Harley University Center, Room 310*
access-office.adelphi.edu | Campus ext. 3806 or TTY 516.877.3138
Hours: Monday–Thursday, 8:30 a.m.–7:00 p.m.; Friday, 8:30 a.m.–4:30 p.m.

The Student Access Office (SAO) ensures that students with disabilities have equal access to all aspects of university life. The office provides cost-free assistance to Adelphi students with documented disabilities such as learning, mobility, neurological, acoustical, visual and others.

The SAO provides a variety of services for students with temporary or permanent disabilities. Our services include, but are not limited to, accommodations for testing, note-taking services, alternative text format, assistive technology, sign-language interpreting, and accessible classroom and residence hall facilities.

SAO staff is available to assist you with individual accommodations tailored to fit your specific needs. We encourage you to contact our office to ensure proper coordination of accommodations.

*Check access-office.adelphi.edu for effective date of move to Post Hall in Fall 2016.

HEALTH AND SAFETY

HEALTH SERVICES

Waldo Hall
health.adelphi.edu | Campus ext. 6000

Hours
During the fall and spring semesters when school is in session, the Health Services Center is open 24 hours a day, seven days a week. During intersession and the summer terms, the center stays open from 8:00 a.m. to 4:00 p.m., Monday through Friday.
Services
The Health Services Center is under the direction of a nurse practitioner and staffed by nurse practitioners, registered professional nurses and emergency medical technicians. The center is located on the Garden City campus and can be accessed by any registered student. All students can access the center by appointment or on a walk-in basis for emergencies. Our nurse practitioners, who are independent providers, can diagnose and treat students on campus for illness and injuries. The center provides routine gynecological care, athletic clearances, study abroad travel clearance and immunotherapy, as well as ongoing health and wellness education programs, to the campus community throughout the year.

Students can receive medical attention and treatment, as well as education and information about general wellness. Services are available to all students—undergraduate and graduate, resident and commuter. Health Alerts are posted at students.adelphi.edu/sa/hs/healthalerts.php. For quick updates related to campus health, follow us on Twitter @AUHSC. For health alerts, visit health.adelphi.edu/news. For full details about available services and health alerts, visit health.adelphi.edu/about.

Health Portal
All registered students may access sections of their electronic medical record, self-schedule appointments and upload documents. Go to eCampus services and add the Health Portal to your eCampus dashboard.

Insurance
health.adelphi.edu/insurance

Every registered student, undergraduate or graduate, has the option to purchase student health insurance at the beginning of their school year or in the event of qualifying circumstances. Students who do not have medical insurance coverage, or are no longer covered under their parents’ insurance plan and wish to enroll in Adelphi’s plan, must do so by October 1 for the fall semester and March 1 for the spring semester. There is also an opportunity for dependents of insured students to purchase insurance coverage.

Do I have to purchase the Adelphi Student Health Insurance?

No. Only residential and international students are required to have health insurance. If you have proof of another policy, you can waive the school’s health insurance.

Important semester deadlines to waive student insurance:

- October 1, 2016, for students starting in Fall 2016
- March 1, 2017, for students starting in Spring 2017

The fall enrollment is a full-year policy. No refunds will be granted if the student remains for only half a semester and the policy remains effective to the student for the full year.

All resident students and international students are automatically enrolled in the school health insurance policy and billed to the student account, unless proof of insurance has been provided and a waiver is completed. If students have their own insurance with comparable coverage and wish to waive the student health insurance, they must complete the online waiver at students.adelphi.edu/sa/hs/insurance.php. The deadline for waiving insurance for the fall semester is October 1; for new students in the spring, the deadline is March 1. There are no exceptions to the waiver deadline.

Visit the Health Services Center website at students.adelphi.edu/sa/hs/index.php for information about insurance, or students may contact the Health Services Center at campus ext. 6001.
Immunizations and Health Standards

As a new student, you must meet New York State immunization requirements and the Health Services Center standards. The following forms are sent out with the accepted student’s packet and can also be downloaded from the center’s website at health.adelphi.edu/forms or picked up from the center in Waldo Hall:

Required Proof of Immunization

In order to attend classes, New York State requires students who were born after January 1, 1957, and registered for 6 or more credits, to provide the following proof of immunization:

- **Measles**: Two doses of live measles vaccine given no more than four days prior to the first birthday and, after 1967, physician-documented history of the disease, or a titer (blood test) showing immunity
- **Mumps**: One dose after 1968
- **Rubella**: One dose after 1968
- An acknowledgment of meningococcal disease risks and either dates immunization was received or refusal to receive vaccination. This can be done on the health history and assessment form or through the online response section under the CLASS system.

Health History and Assessment Form

All undergraduate students must submit a complete Health History and Assessment Form which includes the meningitis response form and proof of required immunizations. The form, including a healthcare provider’s examination, must be completed, dated, signed and returned to the Health Services Center. All forms can be found at health.adelphi.edu/forms.

ADVISORY...

All requirements for the Health Center must be handed in prior to the first day of the school year. Students who are not in compliance will be withdrawn from classes within 21 days of the first day.

What is meningococcal disease?

For more information on meningococcal disease, visit health.adelphi.edu/forms/meningitis.

Vaccine Availability and Cost

The vaccine can be received at the Student Health Center for a fee. Please contact 516.877.6002 for more information, for questions related to cost and any other inquiries.

Health and Wellness Peer Education Program

The vision of the Adelphi University Health and Wellness Peer Education Program is to create a college experience that is positive, safe and healthy for all students at Adelphi to reach their intellectual, psychological, social, cultural and spiritual potential.

The mission of the program is to deliver holistic health promotion programs and support to Adelphi students through peer educators. Creating a higher education environment that is supportive and encourages positive health promotion buttresses this mission. The program is staffed by a diverse group of students and offers opportunities for the individual student and collective student body to grow through a variety of diverse experiences that are challenging, rewarding and meaningful.

Through bio-psycho-social-spiritual-diversity educational workshops and services, along with a resource center complete with supportive literature, referrals and information on a variety of health, wellness and social issues that impact student health, the program complements and supports the
promotion of student learning and critical thinking. The program is supported through a collaborative effort from on- and off-campus members of the community interested in offering help, information and support to Adelphi students. For information, visit the website at [health.adelphi.edu/peers](http://health.adelphi.edu/peers) or contact the Adelphi Health and Wellness Peer Education Program at [peereducators@adelphi.edu](mailto:peereducators@adelphi.edu).

**PUBLIC SAFETY AND TRANSPORTATION**

Levermore Hall  
adelphi.edu/safety | Garden City Campus during normal business hours: 516.877.3500  
Emergencies: ext. 3511, or dial 5 from any campus telephone  
Manhattan Center: 212.965.8340, or dial 1 from any campus telephone  
Suffolk County locations: 516.237.8605  
Hudson Valley Center: 845.471.3348

**About the Department**

The Department of Public Safety and Transportation operates 24 hours a day, seven days a week. A public safety supervisor is always present on campus. The department includes 38 carefully selected and trained officers. Officers provide vehicle, bicycle and foot patrol of the entire campus, parking lots, buildings and residence halls; protect life and property; work in concert with health services to ensure that those sick or injured receive prompt medical treatment; respond to and investigate reports of crime; enforce traffic regulations and conduct crime-prevention programs and seminars.

The Department of Public Safety and Transportation maintains a close working relationship with the Garden City, Hempstead, Nassau County, Suffolk County and New York City police departments, all of whom provide police, criminal investigation and emergency services. Although Adelphi public safety officers are not peace officers, they do provide crime-scene services pending the response of the law enforcement agency concerned.

The office primarily focuses on:

- Crime prevention and reporting
- Fire safety
- Emergency phones
- Traffic regulations
- Vehicle, foot and bike patrol
- Campus transportation
- Locksmith

During normal business hours, the office can be reached at **516.877.3500**. Off-hours, or in case of an emergency, call **516.877.3507** or **516.877.3511**. There are 44 exterior emergency blue-light call boxes throughout campus and over 100 red interior telephones that provide immediate communication with the Department of Public Safety and Transportation.

Adelphi public safety’s annual security report includes crime statistics for the last three years and includes institutional policies concerning security and fire safety. To read the annual report, visit [safety.adelphi.edu/resources/annual-report](http://safety.adelphi.edu/resources/annual-report).
EMERGENCY CLOSINGS
adelphi.edu/safety

When local weather conditions are severe, University closings or delayed openings will be announced on these radio and television stations:

<table>
<thead>
<tr>
<th>AM</th>
<th>FM</th>
<th>Television</th>
</tr>
</thead>
<tbody>
<tr>
<td>660 WFAN</td>
<td>92.1 WLNG</td>
<td>Channel 2 CBS</td>
</tr>
<tr>
<td>880 WCBS</td>
<td>94.3 ISLAND</td>
<td>Channel 4 NBC</td>
</tr>
<tr>
<td>1010 WINS</td>
<td>102.3 WBAB</td>
<td>Channel 12 News</td>
</tr>
<tr>
<td>1055 WLYN</td>
<td>103.1 B103</td>
<td>Channel 109</td>
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<tr>
<td></td>
<td>106.1 WBLI</td>
<td>(Adelphi on Campus)</td>
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If it becomes necessary to close the University during the day, all academic departments will be notified. When local conditions are severe, Adelphi’s first concern is safety. Adelphi has introduced an easy and efficient emergency notification system to alert students about campus emergencies and weather closings. Log on to ecampus.adelphi.edu and click on University Mass Notification System to register a cellphone to receive any notifications via text message or phone call. Instructions are also included on the Adelphi student ID card. For additional information and University Alert Hotline numbers for each Adelphi site, visit administration.adelphi.edu/publicsafety. For a recorded announcement regarding campus closings, call the appropriate number listed on the back of your Adelphi student identification card.

To further ensure the safety of the campus community for weather and nonweather issues, public safety also has in place several other initiatives:

- Emergency Operations Plan (safety.adelphi.edu/policies/emergency-operations-plan)
- Threat Assessment Team (safety.adelphi.edu/resources/threat-assessment-team)
- In collaboration with local merchants, the Student Protection Program (safety.adelphi.edu/resources/student-protection-program)

PARKING ON CAMPUS

The rules and regulations have been developed in an effort to provide the maximum benefit for all concerned. Everyone driving on campus is expected to comply with the spirit, as well as the letter, of these regulations, and is reminded that the use of the parking areas is a privilege and not a right.

1. PARKING IS BY PERMIT ONLY. Permits expire on September 30 of each year.
2. Students, faculty and staff are required to register annually.
3. All motor vehicles utilizing University parking facilities must:
   - Be registered with the University.
   - Display a current state registration.
   - Display a current University parking permit on the left side of rear bumper.
4. Commercial vehicles are not permitted to park on campus, with the exception of vendors servicing the University and vehicles owned by the University.
5. The University assumes no responsibility for loss or damage to vehicles parked on its property.
6. Students, faculty and staff are permitted to register a maximum of two vehicles only.
7. Permits are issued to a particular license plate and are not transferable.
Vehicle Registration
Department of Public Safety and Transportation
Levermore Hall
Campus ext. 3500 or 3502

Hours
Fall and Spring Semesters
Monday–Thursday, 8:30 a.m.–6:00 p.m.
Friday, 8:30 a.m.–4:30 p.m.
Summer hours
Monday–Friday, 8:30 a.m.–4:30 p.m. (with extended hours on Wednesdays until 6:00 p.m.)

To register your vehicle, you must go to the Department of Public Safety and Transportation in Levermore Hall with the required identification to obtain your decal. If obtaining an Adelphi ID at the same time, you must have proof of course registration and/or University employment. For details on accepted documentation, go to adelphi.edu/vehicle.

Special Parking Permits
Accessible Parking Permits
Students, faculty, staff and visitors may obtain accessible parking permits for parking in designated accessible areas. Visitors who require accessible parking can obtain a one-day visitor pass to park in accessible spaces. Vehicles without the proper accessible permits or one-day visitor passes that are parked in reserved accessible areas will be summoned and may be towed at the owner’s expense. Vehicles with special permits (except visitors) must also display a current parking decal from the authorized municipality or county agency to obtain an accessible parking permit. Faculty and staff should visit the Health Services Center, Waldo Hall, first floor, or call campus ext. 6000, and students should visit the Student Access Office, Ruth S. Harley University Center, Room 310,* or call campus ext. 3806. All permanent Adelphi accessible parking permits will have no expiration date. The only time you will need to notify the Department of Public Safety and Transportation is if you purchase a new vehicle. A new Adelphi decal will be issued to you with your new information on file (e.g., license plate number, make and model) to make sure the permit information and decal correspond. You must present and display a valid current county, state or local municipality accessible parking permit.

*Check access-office.adelphi.edu for effective date of move to Post Hall in Fall 2016.

Visitor, Temporary or One-Day Parking Permits
Visit the Department of Public Safety and Transportation, Levermore Hall, campus ext. 3500 or 3502.

Parking Regulations
Parking regulations apply to any vehicle using campus-parking facilities, including those of visitors

1. Parking is permitted in lined areas only.

2. Parking is prohibited in fire lanes. The following University roadways are fire lanes:

- Service road between Levermore and Blodgett Halls
- Road alongside University Center
- Service road between Alumnae and Post Halls
- Roadway between Earle Hall and Science Building
- Roadway in front of Chapman, Linen and Eddy residence halls
• Roadway on east side of Woodruff Hall
• Roadway between the Sports Center and the Performing Arts Center

3. Parking is prohibited within 15 feet of fire hydrants.
4. Double parking is not permitted.
5. SPEED LIMIT is 10 MPH campus-wide.
6. Speeding and reckless driving are prohibited.
7. Parking is prohibited on all grass areas.

Parking Off Campus
Most streets adjacent the campus have restricted parking. Students who park off campus are cautioned to respect the privacy of the University’s neighbors. Students should not litter.

For tips for parking when space is limited, visit safety.adelphi.edu/parking/regulations.

Traffic Summons Appeals
If you receive a traffic summons:

Appeals may be made by mail to the Department of Public Safety and Transportation, Levermore Hall, One South Avenue, P.O. Box 701, Garden City, New York 11530-0701, within seven days of the date of the summons.

Failure to remit payment of all traffic fines can cause you to be unable to preregister, not have transcripts sent, not receive your diploma, subject you to disciplinary actions (students and employees) or cause your parking permit to be revoked.

Students, faculty or staff who have more than two unpaid traffic summonses may have their vehicle impounded ($100.00 fee).

SHUTTLE SERVICES
adelphi.edu/shuttle
PantherExpress provides free shuttle services from the Nassau Boulevard and Mineola railroad stations and from the Hempstead bus terminal. All stations are convenient to the Garden City campus, and railroad services are also convenient to Manhattan and the city boroughs. Additional shuttle service is available to local stores and shopping malls as well as to a nearby movie theater.

UNIVERSITY IDENTIFICATION CARDS
adelphi.edu/id
University identification cards are required and are issued to all faculty, staff and students. ID cards are necessary to access all residence halls and may be required for some academic or administrative buildings. The cards are also used for the library, entry to sporting events, and access to the underground parking garages and University facilities, such as the gym and pool. ID cards expire on a student’s graduation or leaving the University. Alumni ID cards are issued upon request after confirmation of attendance.

To obtain an ID card, contact the Department of Public Safety and Transportation in Levermore Hall. Bring your proof of payment, confirmation of classes or other evidence that you are a currently registered student. Alumni should provide a photo ID and student number (if known) for attendance confirmation.

There is a $15.00 replacement fee for lost or damaged ID cards. For more information, call 516.877.3500.
STUDENT CONDUCT AND COMMUNITY STANDARDS
Ruth S. Harley University Center, Room 308
students.adelphi.edu/sa/conduct | Campus ext. 3612

Hours
Monday–Friday, 8:30 a.m.–4:30 p.m.

All members of the Adelphi community are expected to maintain the highest standards of personal and academic integrity and are also asked to consider seriously their responsibility for shaping prevailing community standards. The Office of Student Conduct and Community Standards responds to potential allegations of violations of behavioral standards and University regulations, while respecting and protecting the rights and privileges of Adelphi students as described in the University’s Code of Conduct.

The educational foundation upon which the conduct process is based is intended to promote responsible behavior by holding all students accountable for their actions and their impact on the campus community. Responses to misconduct are intended to be educational, providing students with vehicles for growth and development and, whenever possible, promoting responsible membership in the University community.

STUDENT COUNSELING SERVICES
Ruth S. Harley University Center, Room 310
scc.adelphi.edu | Campus ext. 3646

Hours
Fall and Spring Semesters
Monday–Thursday, 8:30 a.m.–7:00 p.m.
Friday, 8:30 a.m.–4:30 p.m.

Winter Break and Summer Sessions
Monday–Friday, 8:30 a.m.–4:30 p.m.

The Student Counseling Center (SCC) offers help to undergraduate and graduate students with problems or concerns that may interfere with their academic or personal goals. The SCC offers a variety of services, including confidential individual and group counseling, evaluation, crisis intervention, psychiatric services, rape crisis counseling, anger-management counseling and education, outreach and consultation services, psychoeducational workshops, and referrals to on-campus and off-campus resources. A workshop series offers a forum to discuss issues that may impact your life.

Common concerns students have expressed to our counselors include self-esteem problems, depression, anxiety, eating disorders, body image issues, relationship difficulties, dealing with emotions, family-related issues, decision-making and uncertainty about the future. If you are currently enrolled at Adelphi, part time or full time, you are eligible for these free, private and confidential year-round services.

Drugs and alcohol are problems on college campuses nationwide. At times, the use of drugs and alcohol becomes problematic for students, resulting in personal issues or academic difficulties. The SCC offers education and confidential counseling on substance abuse issues. A drug and alcohol counselor is available by appointment by calling the SCC at campus ext. 3646.

Other centers:
Services are available by appointment at the Manhattan Center, and through our clinical partnerships for the Hudson Valley Center and Suffolk County locations.
Center for Psychological Services
Hy Weinberg Building
derner.adelphi.edu/services | Campus ext. 4820

The Center for Psychological Services is dedicated to providing high-quality, affordable mental healthcare. Part of the Gordon F. Derner Institute of Advanced Psychological Studies, the center offers students, faculty, staff and the surrounding community a range of specialized treatment programs for children, adolescents and adults. Professional and confidential services are provided, at no fee to members of the Adelphi community, by therapists studying for a doctorate in clinical psychology.

COMMUNITY SERVICES

GARDEN CITY VICINITY

For amenities and resources near the Garden City campus, go to visit.adelphi.edu. The listings have been selected because of their proximity to campus. No endorsement by Adelphi University of any of these services is intended or implied.

LONG ISLAND RAIL ROAD

mta.info/lirr
LIRR phone: 511

Easy access to the Long Island Rail Road (LIRR) is available from the Garden City campus. Travel time to Manhattan is about 45 minutes.

The Nassau Boulevard Station on the Hempstead line is the closest station to Adelphi. Students traveling from any part of New York City (Pennsylvania Station in Manhattan, Jamaica Station in Queens or Atlantic Terminal in Brooklyn) should take the Hempstead line to the Nassau Boulevard Station. The campus is a short walk east on South Avenue, or take the free Panther Express shuttle service to campus that operates frequently on weekdays and weekends.

Students traveling from east and north of Garden City should take the LIRR to the Mineola Station. Adelphi provides a free Panther Express shuttle service from Mineola to the campus frequently on weekdays and weekends. Adelphi’s shuttle service schedules and LIRR schedules are available in the east-side vestibule of the Ruth S. Harley University Center, the Department of Public Safety and Transportation (Levermore Hall, Lower Level), the Post Hall bus shelter and the Harvey Hall-Alumnae Hall vestibule.
SAFETY FIRST

Colleges and universities are required under federal law to publish and make available an annual campus security report, which includes, among other information, statistics on campus crime. The crime statistics for all colleges and universities required to comply with this law are available from the United States Department of Education.

Adelphi University’s annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Adelphi University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, emergency response plan, timely warnings, fire statistics, missing students and other matters. The advisory committee on campus safety will provide upon request all campus crime statistics as reported to the United States Department of Education. You may obtain a copy of this report by contacting the Department of Public Safety and Transportation, Levermore Hall, lower level, 516.877.3500 or by accessing safety.adelphi.edu.

The United States Department of Education’s website for campus crime statistics is ope.ed.gov/security.

As a reminder, the rear of any Adelphi University ID card provides you with weather advisory and alert numbers to obtain information on any possible delayed openings or school closings. To register for the University Mass Notification System, log on to eCampus (ecampus.adelphi.edu) and click on University Mass Notification System.

ACCREDITATION

Adelphi University, an independent, comprehensive institution, is chartered by the University of the State of New York, and is accredited by the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104-2680, 267.284.5000; the New York State Education Department, 89 Washington Avenue, Albany, NY 12234, 518.474.3852; the Commission on Collegiate Nursing Education, One Dupont Circle NW, Suite 530, Washington, D.C. 20036, 202.887.6791; the American Speech-Language-Hearing Association, 2200 Research Blvd., Rockville, MD 20850-3289, 800.638.8255; the Council on Social Work Education, 1701 Duke Street, Suite 200, Alexandria, VA 22314, 703.683.8080; the National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Ave. NW, Suite 500, Washington, D.C. 20006-1023, 202.223.0077; and AACSB International—The Association to Advance Collegiate Schools of Business, 777 South Harbor Island Blvd., Suite 750, Tampa, FL 33602-5730, 813.769.6500.

EQUAL OPPORTUNITY AND NOTICE OF NONDISCRIMINATION

Adelphi University is committed to extending equal opportunity in employment and educational programs and activities to all qualified individuals and does not discriminate on the basis of race, religion, age, color, creed, sex, marital status, sexual orientation, ethnicity, national origin, disability, genetic predisposition or carrier status, veteran status, status as a disabled or Vietnam-era veteran, gender expression, or any other basis protected by applicable local, state or federal laws. Adelphi University does not discriminate on the basis of sex or gender in any education program or activity it operates as required by Title IX. All questions regarding Title IX should be referred to Title IX Coordinator and Director of Equity and Compliance Rhonnie Jaus, Room 203, Levermore Hall, 516.877.4819, titleix@adelphi.edu. The discrimination coordinator for student concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Rosemary Garabedian, Director of the Student Access Office, Post Hall, 516.877.3145, sao@adelphi.edu; the discrimination coordinator for employee concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Jane Fisher, Director of Employment, Employee and Labor Relations, Room 203, Levermore Hall, 516.877.3222, the coordinator of Title VII and the affirmative action officer is Lisa S. Araujo, Associate Vice President for Human Resources and Labor Relations, Room 203, Levermore Hall, 516.877.3230.