

COPE Foundation Seeking Executive Director

COPE Foundation, Inc. is a grief and healing organization dedicated to helping parents and families living with the loss of a child. COPE offers ongoing bereavement support groups, monthly healing workshops, professional forums, grief support line, extensive website of resources, and Camp Erin NYC, a free weekend grief support camp for children and teens.

COPE is seeking a new Executive Director for this small but growing nonprofit with a network of over 800 local families, operating primarily on Long Island (and in New York City). The Executive Director has oversight responsibility for all staff and volunteers, administrative and programmatic components of the organization. The Executive Director reports to the Board of Directors and carries out board policies ensuring the organization's consistent achievement of its mission and vision, short and long-term goals, and financial objectives. This is a full time, exempt employee position. Qualifications include a bachelor's degree, master's preferred; minimum of 5 years of supervisory experience preferable in nonprofit settings; strong communication and computer skills; experience with social media; development expertise including grant writing, event planning, and donor solicitation; and, ability to engage empathetically and compassionately with families experiencing loss.

Please send cover letter and resumes (1-2 pages) to careers@copefoundation.org.