Quick Guide: Setting Up a Panopto Block in Moodle

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Quick Steps to Add Narration to Your Presentation

1. Open up Moodle under your professor account
2. Click the “Turn editing on” button

3. Most likely at the bottom of the left or the right block (location may vary depending on which Moodle template you are using), there will be a block titled “Add a block”
4. Click on the “Add...” drop down menu, and select “Panopto Focus”

5. You will see a Panopto Focus block appear within your course (usually directly above the “Add a block” block)
6. Click on the gear icon in the Panopto Focus block to add your students

7. Click on the text which says “Add this course to Panopto (re-add to sync user lists)”

8. Click “Save changes” at the bottom to finish