

International Faculty Development Grant Guidelines

Submission Deadline: October 1

Thank you for your interest in the International Faculty Development Grant. The goal of this grant is to facilitate new campus internationalization efforts. For academic year 2017/18, the Office of the Provost and the Center for International Education will award three \$5,000 grants to full-time faculty members who will engage in projects that enhance internationalization at Adelphi University by:

- Engaging in international research and creative work
- Increasing Adelphi student participation in study abroad (semester-long or faculty-led)
- Developing a course (or adjusting an existing course) that is global in nature.
- Developing an international institutional partnership to further bilateral student exchange.

Projects must meet the following criteria to be eligible for the grant:

- Result in a concrete deliverable that enhances internationalization at Adelphi University (see grant application).
- Be executed by a full-time faculty member. (Note: These funds may not be used to support a project that takes place during sabbatical.)
- Be completed by the end of the 2017/18 academic year (August 2018).

The International Faculty Development Grant Selection Committee, with representatives from Office of the Provost, Center for International Education, and Faculty, will review all proposals based on:

- Overall application
- Quality of proposed project
- Feasibility of project deliverable
- Impact of project deliverable on campus internationalization

Interested faculty members must submit the five core components International Faculty Development Grant Application Form (to follow) electronically to cie@adelphi.edu by October 1:

- Part I: Basic Information
- Part II: Abbreviated CV (2-3 pages)
- Part III: Project Description
- Part IV: Budget (Grant supports relevant project expenses and is not limited to international travel.)
- Part V: Approvals
- Part VI: (OPTIONAL): Draft of Project Deliverable

Faculty are key to advancing campus internationalization and we look forward to facilitating faculty members' continued global engagement.

Sincerely,



Shannon Harrison
Director
Center for International Education

2018 International Faculty Development Grant

Application Deadline: October 1, 2017

The Center for International Education, with generous support from the Provost's Office, is pleased to announce the **International Faculty Development Grant**, which supports three \$5000 grants to full-time faculty members who aim to contribute to the following campus internationalization efforts during the 2017/2018 academic year:

Project Category	Grant Deliverable
International research and creative work	Present research to Adelphi academic community (e.g. The Faculty Works in Progress Series)
Efforts that increase Adelphi student participation in study abroad (semester-long or faculty-led)	Submit a faculty-led study abroad proposal to the Faculty-led Study Abroad Review Committee or develop a study abroad pathway for students in your department (request a sample from CIE).
Develop a course (or adjust an existing course) that is global in nature.	Submit complete syllabus and teach a Freshmen Seminar, LGS course, or course that satisfies a Global Learning goal.
Develop an international institutional partnership to further bilateral student exchange.	Draft an MOU in collaboration with the Admissions Office and the Center for International Education

Sample activities include, but are not limited to:

- Conduct archival research or engage in filming and/or photography.
- Travel to a future faculty-led program destination to vet contacts, facilities, and program activities.
- Conduct a site visit to a study abroad destination to increase semester study abroad in your discipline by engaging in course mapping.
- Leverage existing connections to develop an international institutional partnership to further student exchange, joint research, etc.
- Develop and present a performance or exhibition of multicultural/international themed content.
- Conduct international research to develop a future course that satisfies the global designation.
- Participate in an [International Faculty Development Seminar](#), administered by the Council of International Educational Exchange (CIEE). These seminars take place during January and the summer.

TO APPLY

Please submit the International Faculty Development Grant Application Form via email to the Center for International Education (cie@adelphi.edu) by **October 1**. **The application includes the following components:**

- Part I: Basic Information
- Part II: Abbreviated CV (2-3 pages)
- Part III: Project Description (2 pages), including:
 - description of activity
 - agenda for duration of activity, including descriptions of meetings
 - how your participation will support Adelphi's strategic initiative to enhance global engagements of its faculty and students (i.e. new faculty-led programs, increase study abroad participation, new course development, international partnerships, etc.). Please include a timeline for the deliverable.
- Part IV: Budget (Grant supports relevant project expenses and is not limited to international travel.)
- Part V: Approvals
- Part VI (OPTIONAL): Draft of Project Deliverable: Depending on the nature of the project, applicants may choose to submit a draft for the program deliverable, including Faculty-led Program Proposal Forms, course outline, MOU, or study abroad pathway (ask CIE for samples).

For more information, please contact Shannon Harrison, Director, Center for international Education (sharrison@adelph.edu), (516) 877-3486

2018 International Faculty Development Grant Application Form

The Center for International Education, with generous support from the Provost's Office, is pleased to announce the **International Faculty Development Grant**, which supports three \$5000 grants to full-time faculty members who aim to contribute to ongoing internationalization efforts during the 2017/2018 academic year. Please email the completed application to the Center for International Education (cie@adelphi.edu) by October 1st.

PART I: BASIC INFORMATION

Name	
Rank	
Department	
Number Years at Adelphi	
Project Category (International Research, Increase Study Abroad, Develop a Course, Forge International Partnership)	
One Sentence Description	

PART II: CV

Please attached an abbreviated CV (2-3 pages).

PART III: STATEMENT

Please submit a 2-3 page typed description of your proposed activity, including:

- Description of activity
- Agenda for duration of activity, including descriptions of meetings
- How your participation will benefit international efforts at Adelphi

PART IV: BUDGET

The grant provides up to \$5000 to support relevant project expenses and is not limited to international travel. Please submit a budget to document the costs of your proposal.

PART V: APPROVALS

	Printed Name	Signature	Date
Chair			
Dean			

PART VI (OPTIONAL): DRAFT OF PROJECT DELIVERABLE

Depending on the nature of the project, applicants may choose to submit a draft of the program deliverable, including [Faculty-led Program Proposal Forms](#), course outline, MOU, or study abroad pathway (ask CIE for sample).