APPLICATION FOR NON-DEGREE STUDENTS

ADELPHI UNIVERSITY
THE COURSES AND HOW THESE COURSES WILL TRANSFER

The statement must also include a description of the institution that includes the courses and credit hours the student can take at Adelphi University. The statement must also include a description of the courses and how these courses will transfer back to the degree-granting institution.

NON-DEGREE VISITING STUDENT

If you are a non-degree visiting student and want to take courses at Adelphi University with the intention of having them transferred back to the degree-granting institution, you must submit a recommendation letter from the degree-granting institution that includes the courses and credit hours the student can take at Adelphi University. The statement must also include a description of the courses and how these courses will transfer back to the degree-granting institution.

NON-DEGREE GRADUATE STUDENT

If you are a non-degree graduate student and want to take graduate courses at Adelphi University, you must submit a transcript showing proof of a baccalaureate degree. Certain programs may require departmental approval.

NON-DEGREE UNDERGRADUATE STUDENT

If you are a non-degree undergraduate student and want to take undergraduate prerequisite courses, you must submit a transcript showing proof of a baccalaureate degree.

TO SUBMIT AN APPLICATION

All non-degree applications and required documents should be sent directly to the Office of University Admissions.

Office of University Admissions
One South Avenue
P.O. Box 701
Garden City, NY 11530-0701
800.ADELPHI (233.5744)

SAFETY FIRST

Colleges and universities are required under federal law to publish and make available an annual campus security report, which includes, among other information, statistics on campus crime. The crime statistics for all colleges and universities required to comply with this law are available from the United States Department of Education.

Adelphi University’s annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Adelphi University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, emergency response plan, timely warnings, fire statistics, missing students and other matters. The advisory committee on campus safety will provide upon request all campus crime statistics as reported to the United States Department of Education. You may obtain a copy of this report by contacting the Office of Public Safety and Transportation, Levermore Hall, lower level, 516.877.3500 or by accessing administration.adelphi.edu/publicsafety.

The United States Department of Education’s website for campus crime statistics is ope.ed.gov/security.

As a reminder, the rear of any Adelphi University ID card provides you with weather advisory and alert contact numbers to receive information on any possible delayed openings or school closings. To register for the University Mass Notification System, log on to eCampus (ecampus.adelphi.edu) and click on University Mass Notification System.

ACCREDITATION

Adelphi University, an independent, comprehensive institution, is chartered by the University of the State of New York, and is accredited by the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104-2680; 215.684.5000; the New York State Education Department, 89 Washington Avenue, Albany, NY 12234; 518.474.3852; the Commission on Collegiate Nursing Education, One Dupont Circle, NW, Suite 530, Washington, D.C. 20036; 202.887.6791; the American Speech-Language-Hearing Association, 2200 Research Blvd., Rockville, MD 20850-3299; 800.638.8255; the Council on Social Work Education, 1701 Duke Street, Suite 200, Alexandria, VA 22314; 703.683.8080; the National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Ave, NW, Suite 500, Washington, D.C. 20036-1023; 202.466.7496; and AACSB International—The Association to Advance Collegiate Schools of Business, 777 South Harbor Island Blvd., Suite 750, Tampa, FL 33602-5730; 813.769.6500.

EQUAL OPPORTUNITY

Adelphi University is committed to extending equal opportunity in employment and educational programs and activities to all qualified individuals and does not discriminate on the basis of race, religion, age, color, creed, sex, marital status, sexual orientation, ethnicity, national origin, disability, genetic disposition or carrier status, veteran status as a disabled or Vietnam-era veteran, or any other basis protected by applicable local, state or federal laws. The discrimination coordinator for student concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Rosemary Garabedian, coordinator of disability support services, Room 310, Ruth S. Harley University Center, 516.877.3145; the discrimination coordinator for employee concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Jane Fisher, director of employment, employee and labor relations, room 203, Levermore Hall, 516.877.3222; the coordinator of Title VII and the affirmative action officer is Lisa S. Araujo, associate vice president for human resources and labor relations, Room 203, Levermore Hall, 516.877.3220; and the campus coordinator for Title IX concerns is Esther Goodcuff, associate vice president for enrollment management and student affairs, Room 303, Levermore Hall, 516.877.3681.
PERSONAL DATA
(Please type or print clearly.)

Mr. Mrs. Miss Ms. __________________________ Other last name that has been used on transcripts ________________

Street address ____________________________________________________________
City/town __________ State __________ ZIP __________

Date of birth _______ _______ _______  ❑ Male ❑ Female Home phone (       ) Email __________________________

Work phone (       ) Cellphone (       )

Were you born in the United States? ❑ Yes ❑ No If no, what is your country of birth? __________________________

What is your country of citizenship? __________________________

Are you a citizen of the United States? ❑ Yes ❑ No If no, are you a permanent resident of the United States? ❑ Yes ❑ No

If you are a permanent resident, please indicate resident alien number __________________________

How long have you lived in the United States? __________________________

Have you ever been convicted of, or pled guilty or no contest to, a felony or misdemeanor charge? (An affirmative response will not automatically prevent admission, but any omission or falsification is grounds for denial or rescission of admission or for expulsion.) ❑ Yes ❑ No (If yes, provide an explanation) __________________________

CLASSIFICATION

My non-degree enrollment status: ❑ Graduate non-degree ❑ Undergraduate non-degree ❑ Visiting non-degree ❑ Special non-degree

I will be taking: ❑ Graduate courses ❑ Undergraduate courses ❑ Both

Semester applied for (add year): ❑ Fall 20 ___ ❑ Spring 20 ___

I plan on attending: ❑ Full time ❑ Part time

School of interest: ❑ College of Arts and Sciences ❑ College of Nursing and Public Health ❑ Gordon F. Derner Institute of Advanced Psychological Studies ❑ Robert B. Willumstad School of Business ❑ Ruth S. Ammon School of Education ❑ School of Social Work ❑ University College

Have you previously applied to Adelphi? ❑ Yes ❑ No If yes, list dates of application (year/semester) __________________________

Have you previously attended Adelphi? ❑ Yes ❑ No ❑ Degree ❑ Non-degree

If yes, list dates of attendance (year/semester) __________________________

PREVIOUS EDUCATION

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Have you ever been dismissed from an institution of higher education for academic or disciplinary reasons? ❑ Yes ❑ No

If yes, please specify institution and date, and attach a written explanation.
UNIVERSITY RELATIONSHIP INFORMATION
Are you currently employed by Adelphi University?  ☐ Yes  ☐ No
Please list department, title, phone extension

Is a relative(s) of yours an alumnus/a of Adelphi University? If yes, please list the name(s) of the alumnus/a and his or her relationship to you.
Name (include maiden, if applicable) __________________________ Relationship to you ______________ Date of graduation __________

STATEMENT OF INTENT
Use the space provided to explain why you would like to attend Adelphi University as a non-degree student with the enrollment status that you indicated on the previous page of this application.

ADDITIONAL INFORMATION
Colleges and universities are asked by many, including the federal government, accrediting associations, college guides, newspapers and our own college/university communities, to describe the racial/ethnic backgrounds of our students and employees. To respond to these requests, we ask you to answer the following questions. Responses to the questions in this section are voluntary, and the information will be kept confidential. Refusal to provide this information will not subject the applicant to any adverse treatment. The following items are optional. No information that you provide will be used in a discriminatory manner.

Ethnic origin: Do you consider yourself Hispanic, Latino or of Spanish origin?  ☐ Yes  ☐ No

If you wish to identify yourself with a particular racial group, please check all that apply:
☐ American Indian or Alaskan Native  ☐ Asian  ☐ Black or African American
☐ Native Hawaiian or Other Pacific Islander  ☐ White

SIGNATURE
Please ensure this Non-Degree Application is complete and accurate before submission.

I certify that the information provided in this application is complete and correct to the best of my knowledge. I understand that permission to register for these courses does not constitute admission to Adelphi University as a candidate for a degree. To be accepted as a degree candidate I must file a formal application for degree status and meet normal degree program admission standards.

Student signature __________________________ Date __________

Admissions representative signature __________________________ Date __________

Department representative signature __________________________ Date __________

Please return to Adelphi University, Office of University Admissions, One South Avenue, P.O. Box 701, Levermore Hall 114, Garden City, NY 11530-0701