



The Health and Welfare Council of Long Island (HWCLI) is a private, not for profit, health and human services planning, research/public education and advocacy organization that serves as the umbrella for agencies serving Long Island's poor and vulnerable individuals and families. HWCLI's mission is to respond to the needs of Long Island's vulnerable families and individuals by promoting the development of public policies and services. HWCLI's unique blend of direct service, advocacy, and policy work ensures that real consumer experiences reach policy-making, and that policies and laws adopted at local, state and federal levels are translated for consumers and effectively implemented.

Director of Programs

HWCLI is seeking an experienced, motivated, energetic individual to lead HWCLI's Programs including; Child/Family Health Plus, Nutrition Outreach and Education Program, LI Anti-Hunger Initiative and Consumer Health Advocacy. The Director will report to the Senior Director of Planning and Development and will work in collaboration with other Senior Staff.

Responsibilities include:

- Oversee the overall operations and management of direct service programs
- Develop, implement, and monitor goals, strategies, timelines, and metrics for each program
- Supervise and monitor diverse Program staff to assess performance and progress toward goals
- Assist program staff in operational improvements and practices, making recommendations for improved structure, procedures, forms, and workflow
- Integrate program service delivery through restructuring and cross-training
- Coordinate outreach and referral between programs
- Attend local, regional and state meetings as necessary and relevant to program goals
- Provide positive example of leadership, teamwork and conflict resolution
- Work in collaboration with senior team to carry out any new projects, events or other activities
- Conduct program evaluation to assess the achievement of goals attained during program cycle
- Manage data collection and reporting on programs

Qualifications:

- Advanced Degree: Masters in public administration, public health, non-profit management or related areas preferred
- Minimum five years in not-for-profit program management in supervisory role
- Demonstrated management and leadership in program development, execution and evaluation
- Knowledge of benefits programs preferred
- Self-motivated, results oriented manager with strong organizational skills
- Effective communicator, both written and oral
- Ability to be flexible and work as part of a diverse team as well as independently
- Strong time-management skills and demonstrated ability to multi-task
- Proficient in MS Office, online research and web-based applications
- Bi-lingual a plus

Terms: Full-time/Flexible Hours, Compensation is commensurate with experience, Excellent Benefits

To apply, submit a cover letter & resume to Loule Gebremedhin at lgebrem@hwcli.com or fax 516-483-4794.