



BUILDING FOR CHANGE
sound management/strong governance/social impact

Final Report prepared by Grantee

Name of Organization:

Date:

Name of Person Completing Report:

Reporting/Project Period:

Name(s) of Consultant(s):

Please complete the following report describing the capacity building work for which you received Hagedorn Foundation support. This information will help us evaluate the outcomes and impact of the Building for Change program. This report will be shared with Center staff.

A. SATISFACTION WITH THE PROJECT CONSULTANT(S).

1. Please indicate your level of satisfaction with your Building for Change consultant(s).

How satisfied were you with...	Very Dissatisfied 1	Dissatisfied 2	Satisfied 3	Very Satisfied 4	NA/No Opinion 0
A. The consultant's coordination and management?					
B. Work products and documentation?					
C. The consultant's ability to complete the project within the mutually agreed upon timeframe?					
D. The extent to which the consultant's services helped your organization reach its goals for this project?					
E. The extent to which the consultant's services contributed to your organization's skills, knowledge and/or systems?					

2. Briefly describe what you learned, if anything, about selecting and managing consultants.

B. RESULTS OF THE CAPACITY-BUILDING PROJECT

1. Please review, reference and describe here the Goals and Anticipated Outcomes from the approved scope of work.

2. Did the goals or anticipated outcomes change over time, and if so, why?

3. To what extent do you feel the organization achieved its goals? Please circle.

Very			
Dissatisfied	Dissatisfied	Satisfied	Very Satisfied
1	2	3	4

4. Along the way, what progress was made? Describe some key benchmarks in the process to achieving your goals. Please share any highlights or notable moments for the organization during the course of its Building for Change consultancy?

5. What level of impact has this work and process had on your organization and the people in it? For example, describe any shifts in work processes, organizational structure, strategy, etc. Please circle.

No Impact	Very Little Impact	Some Impact	Enormous Impact
1	2	3	4

6. Do you feel that these changes in the organization can be sustained over time? How?

7. Are there tools, practices, processes that your organization learned from this experience and will continue to implement on its own?

8. Describe any problems or challenges you encountered? How did you respond to them?

9. Were there any surprises you'd like to share?

10. Are there things you learned from this process that might be helpful to other organizations?

11. Where do you go from here? Did this process reveal new or next priorities for capacity building?

12. Is there anything else you'd like to add about this experience, the Building for Change program, or the consultant's performance?

Please return this form via email to Ann Marie Thigpen, Center Director, at thigpen@adelphi.edu. Thank you for your time!