



*1956-2008*

*Saving Lives for over 52 Years*

**Position Announcement  
Executive Director  
Long Island Council on Alcoholism and Drug Dependence**

The Long Island Council on Alcoholism and Drug Dependence seeks a leader who is dedicated both to making a difference in the lives of people affected by alcoholism and drug dependency and to the prevention of these devastating addictions.

**Long Island Council on Alcoholism and Drug Dependence:**

For over fifty years, the Long Island Council on Alcoholism and Drug Dependence (LICADD) has been a place that Long Islanders can turn for help. Established in 1956 by R. Brinkley Smithers, LICADD has been a pioneer in the field of alcoholism and drug dependency prevention, education and intervention. With an endowment and funded through loyal individual donors, LICADD has an annual operating budget of \$900,000.00.

LICADD offers an array of innovative programs. Its signature program, *Footprints for Life*, designed by LICADD staff, is a school-based primary prevention program for 2nd and 3rd graders. Other highly successful services of LICADD include:

- *Smart Kids* and *Roots and Wings*, parent-centered prevention and support programs
- Education and outreach presentations for schools and civic associations
- Life skills workshops for middle and high school students
- Employee and Member Assistance Programs for both private and public entities
- Invitational intervention support program for families and friends of a loved one coping with an addiction

With offices in Nassau and Suffolk counties, LICADD reaches across all of Long Island to provide services to individuals and families dealing with addiction. With the need for services growing, LICADD seeks to serve more individuals and expand services.

**Executive Director:**

The 21 member LICADD Board of Directors is an enthusiastic and supportive group of men and women with a deep commitment to the organization. The Board is seeking an

Executive Director who is equally dedicated to the field of addictions and will work in partnership with the board to carry out the organization's mission.

Insuring the smooth, ongoing provision of LICADD's services and day-to-day operations are the primary responsibility of the Executive. During the first year, additional responsibilities of the Executive Director will include:

- In partnership with the Board, review, revise and/or develop policies which enhance the organization and its delivery of services.
- Develop and implement a diverse fundraising campaign and comprehensive marketing strategy to include a redesign of the organization's website.
- Oversee expansion of core organization services and volunteer corps.

Qualifications include:

- Masters Degree in human services field
- 5 + years management experience preferred
- Excellent written and oral communication and presentation skills
- Ability to serve as an organization spokesperson in a variety of venues and with diverse groups of people, agencies and businesses
- Strong organizational skills
- Ability to work collaboratively with the Board of Directors
- Experience in the field of addictions preferred
- Successful fund development experience
- Supervisory and budget development experience preferred
- Skill in assuming advocacy role in community for systems change
- Comfort in reaching out to government, business and industry
- Knowledgeable about Long Island

Salary:

Salary commensurate with experience. A full benefits package including health insurance, generous vacation, sick and personal time is offered. LICADD is an equal opportunity employer.

**To Apply:**

LICADD has retained the services of the Long Island Center for Nonprofit Leadership to manage the transition process and conduct the search for its new executive.

Please submit a letter of interest, a resume and the names and contact information of three references by January 15, 2009, to Ann Marie Thigpen, Director, Long Island Center for Nonprofit Leadership at [linonprofit@adelphi.edu](mailto:linonprofit@adelphi.edu). All applications will be held in confidence. No reference will be contacted without the applicant's prior knowledge. The Board of Directors would like this position to be filled within thirty (30) days of the offer.