

# Levermore Global Scholars Program

www.adelphi.edu/levermorescholars

## BI-WEEKLY INTERNSHIP TIME SHEET

Name: \_\_\_\_\_ Adelphi ID: \_\_\_\_\_

Internship Organization: \_\_\_\_\_ Amount of internship credits: \_\_\_\_\_

1. Week starting \_\_\_\_\_ Week ending: \_\_\_\_\_

	In	Out	In	Out	In	Out	TOTAL
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							
Total for week 1:							

2. Week starting \_\_\_\_\_ Week ending: \_\_\_\_\_

	In	Out	In	Out	In	Out	TOTAL
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							
Total for week 2:							

Total Hours	
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\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Supervisor Signature

I hereby certify that this time sheet is a true statement of the internship hours undertaken by this student and the internship has been performed in a satisfactory manner during the time specified.