



Request to Participate in Graduation Ceremonies

An undergraduate matriculated at Adelphi University may “walk” in the May Commencement ceremonies even though all the requirements for graduation have not been completed. To receive permission to do so, the student must provide the following information and register for required classes.

Last Name, First Name	SS# or Student ID#	Major Degree
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Are you within (12) credits of completing your degree? _____

Are the courses you need for completion being offered at Adelphi during the Summer Sessions***immediately following Commencement (Indicate courses below)? _____

Courses Needed to Complete the Degree

Course #	Course Title	Session Registered

Required Signatures: Please note that your major advisor, the chair of your major department, the Dean of your school and the Associate provost in the office of Academic Services and Retention must sign this form in the following order.

1. Major Advisor: _____ Date: _____ 2. Department Chair: _____ Date: _____

3. Dean: _____ Date: _____ 4. Academic Services & Retention: _____ Date: _____

***If a particular course needed to graduate is not offered in the summer session the student *cannot* participate in the May commencement ceremonies.

For approval by the Office of Academic Services students must meet the following criteria:

1. The Student must be within 12 credits of completion.
2. The student will fulfill all remaining requirements by the end of summer session at Adelphi.
3. Student is registered for required classes.